



**T O T O W A**  
**P U B L I C**  
**S C H O O L S**

**OFFICE OF THE SUPERINTENDENT**

Washington Park School  
10 Crews Street, Totowa, NJ 07512  
Phone: 973-956-0010

Patricia Capitelli

Superintendent

November 17, 2021

Dear Parent/Guardian:

This letter is to inform you that an individual at Memorial School has tested positive for Coronavirus Disease 2019 (COVID-19). The district is coordinating closely with public health officials and following CDC, state, and local health department guidance in order to assure the health and safety of our community. You do not have to do anything at this time, if there are any further steps that need to be taken, we will contact you immediately.

Cleaning and disinfecting of all exposed areas have been completed. The school is also taking precautions to prevent the introduction and spread of viruses and other germs and is cleaning frequently touched surfaces daily. The status of this situation is fluid, and we are monitoring it closely.

We understand the level of concern regarding COVID-19. We encourage parents and students to continue following the Centers for Disease Control and Prevention promoted safeguards, such as:

- Staying home when you are sick.
- Washing hands often with soap for at least 20 seconds.
- Covering coughs and sneezes and properly disposing of tissues.
- Limiting close contact with people who are sick and not sharing food, drinks, and utensils.
- Practicing social distancing (staying at least 6 feet apart).
- Wearing a face covering while in school; and
- Continue to monitor your health symptoms.

You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern. Should you have any questions about this situation, please feel free to contact Ms. Luciano at (973)956-0010 ext. 2200 or Ms. Johnson at (973)956-0010 ext. 1200.

Sincerely,

*Patricia Capitelli*

Patricia Capitelli  
Superintendent