Totowa Borough Public Schools
294 Totowa Road, Totowa, NJ 07512
Phone: 973-956-0010 Ext. 6002 Fax: 973-553-2257 E-Mail: vincent.varcadipane@totowa.k12.nj.us
Patricia Capitelli — *Superintendent*
Vincent Varcadipane — *School Business Administrator/Board Secretary*

August 2026

Dear Parents/Guardians

In order to help ensure the safety and well-being of all students on the bus, procedures have been put in place for the 2026-2027 school year. If you have waived your right to busing, a seat **has not** been reserved for your child(ren). Anyone without a seat is not permitted to take the bus. All other students entitled to a bus have been assigned a bus. To view your child(ren)'s bus assignment, please log into the parent portal, click the menu button and select the Transportation Tab. In this tab, the Bus In field will be your child(ren)'s bus assignment. If you have waived your child(ren)'s bus rights, the Bus Out field will state waived.

Please review the bus route start times on the Totowa website under the transportation tab. Each route states what time the route will begin. If you miss the bus, it **will not** come back and rerun the route. It is the parent/guardian's responsibility, at that time, to bring their child(ren) to school that day. To ensure everyone's safety and well-being the students must follow the rules of the bus and the Student Discipline/Code of Conduct, which can be found on our website. Please also be respectful to others at your bus stop.

If your child(ren) are not taking the bus home on a given day, an email to msattendance@totowa.k12.nj.us and/or wpsattendance@totowa.k12.nj.us is **required by 12:00 P.M. If a change is needed after 12:00 P.M. an email is still required but a phone call to the applicable main office will also be required.** Please be patient with the timing of buses the first couple weeks. Routes, drivers and students change year to year and may take a few days to work out. If you have any questions or concerns, please feel free to contact me at 973-956-0010 ext. 6002 or at vincent.varcadipane@totowa.k12.nj.us.

Sincerely,

Vincent Varcadipane
SBA/Board Secretary