BOARD OF EDUCATION
BOROUGH OF TOTOWA

MEETING MINUTES

7/15/2015

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on July 15, 2015.

1. Call To Order

President Ruocco called the meeting to order at 7:00 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Roll Call

Members Present:	Mr. Bierach, Ms. Carr, Mr. Ferraro, Mr. Guarneri, Mr. Kerwin, Mr. Reynoso, Ms. Ruocco and Mr. Schaffer
Members Absent:	Ms. DeCeglie
Also Present:	Patricia Capitelli, Superintendent of Schools
	Colin Monahan, Board Secretary
	Mr. Raymond B. Reddin, Board Attorney

3. Open Public Meeting Notice

The following statement was read by Mr. Monahan:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

4. Public to be Heard

There was no public to be heard.

5. Cultural Arts Field Trip - Lunt-Fontanne Theatre

The Superintendent, in consultation with the Administrative Team, recommended the Board approve the following cultural arts field trip, sponsored by the P.T.O.:

Grade 8 "Finding Neverland" Wednesday, October 28, 2015
Lunt-Fontanne Theatre, 205 West 46th Street, New York, NY

The students will depart Washington Park School at approximately 12:30 p.m. and return at approximately 6:00 p.m. The cost of the transportation will be paid for by the Totowa Board of Education.

6. Field Trip - Passaic Valley Holiday Show

The Superintendent, in consultation with the Administrative Team, recommended the Board approve a field trip for kindergarten through fourth grade students to Passaic Valley High School for the Masque and Sandal Holiday Show. The show will take place on Tuesday, December 8, 2015, from 9:30 a.m. to approximately 11:15 a.m. Transportation will be provided by the Totowa Board of Education.

Motion for approval of item 5-6

MOTION: Mr. Schaffer
SECONDED: Mr. Reynoso
VOTE: Unanimous

7. Use of Field - P.A.L. Fall Baseball

The Superintendent recommended the Board approve the request of the Totowa PAL to use Washington Park School Field for their fall baseball season from Saturday, August 15, 2015 through Sunday, November 15, 2015.

Motion for approval of item 7

MOTION: Mr. Reynoso
SECONDED: Mr. Schaffer
VOTE: Unanimous

8. Informational

Fire Drills

Fire Drills have been held in accordance with Administrative Code as follows:

Washington Park School	Memorial School
Thursday, June 11, 2015(FD)	*Thursday, June 11, 2015(FD)*
Tuesday, June 16, 2015(Reverse Evac.)	*Tuesday, June 16, 2015(Reverse Evac.)*

Memorial School Projects - Ms. Capitelli said the wall caps at Memorial School will be completed on Friday, July 17th. Carpeting of the Memorial school hallways will begin the week of August 10th. The renovations to the Home Economic room at Memorial School has begun.

Dates for Your Information

September 2 Board of Education Meeting - WPS 7:00 p.m.

Use of Facilities - July

Weds. VITAL Men's Basketball

9. Committee Reports

There were no committee reports at this time.

10. Request for Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:10 P.M.

Motion for approval of item 10

MOTION: Mr. Schaffer
SECONDED: Mr. Ferraro
VOTE: Unanimous

The Board returned from executive session at 7:50 P.M.

11. Revised Appointment - Staff for Summer Enrichment Programs

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommended the Board appoint Jamie Bray as Behaviorist for the 2014-2015 Summer Enrichment Programs at the rate of $80 per hour. This is a revision from not to exceed sixteen (16) hours per week at $80 per hour.

12. Appointment - Staff for Summer Enrichment Programs

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommended the Board appoint Lisa Kenduck as Speech/Language Therapist for the 2014-2015 Summer Enrichment Programs at the rate of $55 per hour for four and one-half (4.5) hours per day for the period June 29, 2015 through July 15, 2015 and four (4) hours per day beginning July 16, 2015 through July 30, 2015. This is a change from not to exceed sixteen (16) hours per week for the entire program.

13. Substitute Teacher

The Superintendent recommended the Board approve the following substitute teacher to be submitted to the Passaic County Substitute Registry:

Priority III
D'Ambrosio, Valerie - Totowa

14. HIB Committee

The Superintendent, in consultation with the Administrative Team, recommended the Board appoint the following HIB Committee members for the 2015-2016 School Year:

Michael O'Brien - Coordinator (WPS)	Joseph Compel - Coordinator (MS)
Lauren Terranova - Specialist (WPS)	Maggie Morris - Specialist (MS)

15. Posting - Yearbook Coordinator

The Superintendent, in consultation with the Administrative Team, recommended the Board approve posting the position of Yearbook Coordinator. The Yearbook Coordinator will receive a stipend of $2,000.

16. Appointment - Gifted and Talented Instructors

The Superintendent, in consultation with the Administrative Team, recommended the Board appoint the following teachers as after school Gifted and Talented Instructors for students in grades 5-8 for the 2015-2016 School Year at the rate of $30 per hour:

Diane Emmolo - Language Arts
Coshetty Vargas - Math

17. Appointment - Rogate Instructors

The Superintendent, in consultation with the Administrative Team, recommended the Board appoint the following teachers as Rogate Instructors for the after school SAT Prep Course at the rate of $30 per hour:

Diane Emmolo - Language Arts
Coshetty Vargas - Math

18. Appointment - Student Council Advisors (Washington Park School)

The Superintendent, in consultation with the Administrative Team, recommended the Board appoint Diane Emmolo and Elaine Mostello as student council advisors for the 2015-2016 Academic Year. Ms. Emmolo and Ms. Mostello will receive a stipend of $30 per hour.

Motion for approval of item 11-18

MOTION: Mr. Reynoso
SECONDED: Mr. Guarneri
VOTE: Unanimous

19. Approval of Minutes- June 17, 2015 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the minutes of the meeting of June 17, 2015 as presented.

Motion for approval of item 19

MOTION: Mr. Ferraro
SECONDED: Mr. Kerwin
VOTE: Unanimous

20. Approval of Minutes- June 24, 2015 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the minutes of the meeting of June 24, 2015 as presented.

Motion for approval of item 20

MOTION: Mr. Kerwin
SECONDED: Mr. Ferraro
VOTE: Unanimous

21. Approval of Minutes- July 2, 2015 – Special Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the minutes of the meeting of July 2, 2015 as presented.

Motion for approval of item 21

MOTION: Mr. Ferraro
SECONDED: Mr. Guarneri
VOTE: Unanimous (Mr. Reynoso abstained)

22. Approval of Bills List – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the July Bills List as presented.

23. Acceptance of Financial Status Report – June

The Superintendent, in consultation with the School Business Administrator/Board secretary recommended the Board accept the Financial Status Report for the months of Junr 2015, as presented.

24. Monthly Financial Certification of the Board Secretary and the Board of Education – June 2015

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board certify that the major accounts and fund balances in the 2014-2015 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

25. Acceptance of Bank Reconciliations – June 2015

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Bank Reconciliations for the month of June 2015, as presented.

26. Acceptance of Board Secretary Report – June 2015

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Board Secretary Report for the month of June 2015, as presented.

27. Acceptance of Treasurer of School Monies Report – June 2015

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Treasurer Report for the month of June 2015, as presented.

28. Acceptance of Financial Summary Report – June 2015

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommended the Board accept Financial Summary Report for the month of June 2015, as presented.

29. Acceptance of Revenue Report – June 2015

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of June 2015, as presented.

30. Approval of Line Item Budget Transfers – June 2015

The Superintendent, in consultation with the School Administrator/Board Secretary, recommended the Board approve the following line item budget transfer for the month of June 2015.