BOARD OF EDUCATION
BOROUGH OF TOTOWA

MEETING MINUTES

05/03/2023

The Regular Meeting (Reorganization Meeting) of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on May 3, 2023.

1. Call to Order

Board Secretary, Mr. Varcadipane called the meeting to order at 7:08 P.M.

Mr. Varcadipane led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

3. Results of the 2023 Annual School Election

Mr. Varcadipane announced the following results of the annual School Election held on April 25, 2023: Dr. Nicholas Vancheri, Ms. Heather Antonucci and Ms. Kristen Coiro were elected to three year terms. The current expense budget was approved by a vote of 445 to 165.

4. Oath of Office

Mr. Varcadipane administered the Oath of Office to Dr. Nicholas Vancheri, Ms. Heather Antonucci and Ms. Kristen Coiro.

5. Roll Call

Members Present:	Ms. Alesandrelli 2024, Ms. Antonucci 2026, Mr. Bierach 2025, Ms. Carr 2025, Ms. Coiro 2026, Mr. La Rose 2024, Mr. Parlegreco 2025 and Dr. Vancheri 2026
Members Absent:	Mr. Kerwin 2024
Also Present:	Patricia Capitelli, Superintendent of Schools
	Vincent Varcadipane, School Business Administrator/Board Secretary
Also Present:	Raymond B. Reddin, Board Attorney

6. Election of Board President

Mr. Varcadipane opened the floor to nominations for the office of Board President.

Mr. Bierach said at this time she would like to make a motion to nominate Ms. Antonucci.

Mr. Varcadipane asked Ms. Antonucci if he accepted the nomination.

Ms. Antonucci said yes, she would accept.

Mr. Varcadipane asked for a second.

Ms. Alesandrelli seconded the nomination.

Mr. Varcadipane asked for any further nominations.

There were no other nominations. Mr. Varcadipane asked for a motion to close nominations and accept Ms. Antonucci as Board President.

Mr. Bierach moved to close nominations, Mr. La Rose seconded closing nominations.

Mr. Varcadipane asked for a roll call.

Vote: Yes: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Carr, Ms. Coiro, Mr. La Rose, Mr. Parlegreco, and Dr. Vancheri

7. Election of Board Vice President

Ms. Antonucci opened the floor for nominations for Vice President.

Mr. Bierach nominated Ms. Alesandrelli for the position of Vice President.

Ms. Antonucci asked Ms. Alesandrelli if she accepted the nomination.

Ms. Alesandrelli said she would accept the nomination.

Ms. Antonucci asked for a second on the nomination.

Ms. Carr seconded the nomination.

Ms. Antonucci asked if there were any other nominations for Vice President.

There were no other nominations. Ms. Antonucci asked for a roll call.

Mr. Varcadipane asked for a roll call.

Vote: Yes: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Carr, Ms. Coiro, Mr. La Rose, Mr. Parlegreco, and Dr. Vancheri

8. Board Committees

The newly elected Board President, Ms. Antonucci, appointed the following chairpersons and committees:

Building Committee	Education Committee	Finance Committee
Mr. Kerwin - Chairperson	Ms. Carr - Chairperson	Ms. Antonucci - Chairperson
Ms. Alesandrelli	Ms. Coiro	Mr. Bierach
Mr. Parlegreco	Dr. Vancheri	Ms. Coiro
Mr. La Rose		

9. Delegates and Alternatives

Ms. Antonucci asked for delegates for the Passaic County School Boards and the New Jersey School Boards Association.

Ms. Antonucci asked Mr. Bierach if he would be the delegate for the Passaic County School Boards Association and New Jersey School Boards Association.

Mr. Bierach accepted.

Ms. Antonucci recommended Ms. Carr to be the alternate.

Ms. Antonucci asked for a roll call.

Vote: Yes: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Carr, Ms. Coiro, Mr. La Rose, Mr. Parlegreco, and Dr. Vancheri

10. Public to be Heard

There was no public to be heard.

11. Board Policies

The Superintendent recommends the Board approve all by-laws, policies, and regulations in existence. These by-laws, policies, and regulations will continue in force until superseded or executed.

12. Curricula

The Superintendent, in consultation with the Administrative Team, recommends the Board approve all curricula, textbooks, workbooks, and materials relative to the New Jersey Student Learning Standards.

13. Appointment – Board Secretary

The Superintendent recommends the Board appoint Vincent Varcadipane as Board Secretary for the period of July 1, 2023, through June 30, 2024.

14. Appointment – Acting Board Secretary for Emergency Purposes

The Superintendent recommends the Board appoint Domenic Picarelli as Acting Board Secretary for emergency purposes for the period of July 1, 2023, through June 30, 2024.

15. Appointment – Treasurer of School Monies

The Superintendent recommends the Board appoint Lisa Nash as the Treasurer of School Monies for the period of July 1, 2023, through June 30, 2024, at the budgeted figure.

16. Appointment – Auditor

The Superintendent recommends the Board appoint the firm of Lerch, Vinci, and Higgins of Fair Lawn as School Auditors for the period of July 1, 2023, through June 30, 2024.

17. Appointment – Special Counsel

The Superintendent recommends the Board appoint Adams, Gutierrez & Lattiboudere, LLC as Special Counsel to the Totowa School District for the period of July 1, 2023, through June 30, 2024.

18. Appointment – Attorney

The Superintendent recommends the Board appoint Raymond B Reddin, Esq. as School Board Attorney for the period of July 1, 2023, through June 30, 2024.

19. Negotiator

The Superintendent recommends the Board appoint Raymond B. Reddin, Esq. as negotiator for the Totowa School District for the period of July 1, 2023, through June 30, 2024.

20. Appointment – School Medical Examiner

The Superintendent recommends the Board appoint Dr. Marzena Odorczuk as School Medical Examiner for the period of July 1, 2023, through June 30, 2024.

21. Appointment – Attendance Officer

The Superintendent recommends the Board appoint Gladys Campanile as Attendance Officer for the 2023 – 2024 school year.

22. Appointment – Acting Attendance Officer

The Superintendent recommends the Board appoint Danielle Berdan as the acting Attendance Officer for emergency purposes for the 2023 – 2024 school year.

23. Approval – Job Descriptions

The Superintendent, in consultation with the Administrative Team, recommends the Board approve all job descriptions.

24. Designation of District Newspaper

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following newspaper for its legal advertisements:

North Jersey Media Group
1 Garrett Mountain Plaza
PO Box 471
Woodland Park, NJ 07424

25. Bank Depositories

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following list of bank depositories for the period of July 1, 2023, through June 30, 2024, and further approve authorized signatures:

Valley Bank	Totowa
Lakeland Bank	Totowa

26. Appointment – Investment Officer

The Superintendent recommends the Board appoint Vincent Varcadipane as the Investment Officer for the 2023 – 2024 school year.

27. Appointment – Public Agency Compliance Officer

The Superintendent recommends the Board appoint Vincent Varcadipane as the Public Agency Compliance Officer for the 2023 – 2024 school year.

28. Approval – Chart of Accounts

The Superintendent recommends the Board approve the existing chart of accounts, unless modified by the Board of Education, in accordance with the applicable by-laws, policies, and/or rules and regulations for the 2023 – 2024 school year.

29. Appointment – Safety and Health Designee

The Superintendent recommends the Board appoint Vincent Varcadipane as the Safety and Health Designee for the 2023 – 2024 school year.

30. Representative – Northern Region Educational Services Commission

It is recommended that Patricia Capitelli be appointed as a board representative to the Northern Region Educational Services Commission.

31. Alternate Representative – Northern Region Educational Services Commission

The Superintendent recommends the Board appoint Lauren Terranova as an alternate board representative to the Northern Region Educational Services Commission.

32. Contracts

The Superintendent recommends the Board honor all contracts presently in existence. These contracts will continue to be in force until superseded or executed.

33. Appointment – Purchasing Agent

The Superintendent recommends the Board appoint Vincent Varcadipane as the Purchasing Agent and authorization to award contracts up to the bid threshold and set quote threshold at 15% of the bid threshold amount.

34. Appointment – School Safety Specialist

It is recommended the Board appoint Patricia Capitelli as the School Safety Specialist for the 2023 – 2024 school year.

35. Appointment – Student Safety Officer

The Superintendent recommends the Board appoint Lauren Terranova as the Student Safety Officer for the 2023 – 2024 school year.

36. Appointment – NJSMART Point of Contact

The Superintendent recommends the Board appoint Alvin Cheng as the NJSMART Point of Contact for the 2023 – 2024 school year.

37. Appointment – District Anti-Bullying Coordinator

It is recommended the Board appoint Patricia Capitelli as the District Anti-Bullying Coordinator for the 2023 -2024 school year.

38. Appointment – HIB Anti-Bullying Coordinators

The Superintendent recommends the Board appoint Joseph Compel (Memorial School) and David Bower (Washington Park School) as the HIB Anti-Bullying Coordinators for the 2023 – 2024 school year.

39. Appointment – HIB Anti-Bullying Specialist

The Superintendent recommends the Board appoint Maggie Morris (Memorial School) and Timothy Tracy (Washington Park School) as the HIB Anti-Bullying Specialists for the 2023 -2024 school year.

40. Appointment – Affirmative Action Officer/504 Compliance Officer

The Superintendent recommends the Board appoint Debra Barone as the Affirmative Action Officer/504 Compliance Officer for the 2023 – 2024 school year.

41. Appointment – Substance Abuse Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the Substance Abuse Coordinator for the 2023 – 2024 school year.

42. Appointment – Right to Know Officer

The Superintendent recommends the Board appoint Vincent Varcadipane as the Right to Know Officer for the 2023 – 2024 school year.

43. Appointment – Integrated Pest Management Coordinator

The Superintendent recommends the Board appoint Vincent Varcadipane as the Integrated Pest Management Coordinator for the 2023 – 2024 school year.

44. Appointment – Officer of Public Records

The Superintendent recommends the Board appoint Vincent Varcadipane as the Officer of Public Records for the 2023 – 2024 school year.

45. Appointment – LEA New Jersey Student Learning Assessments Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the LEA New Jersey Student Learning Assessments Test Coordinator for the 2023 – 2024 school year.

46. Appointment – LEA New Jersey Student Learning Assessments IT Contact

The Superintendent recommends the Board appoint Alvin Cheng as the IT Contact for the LEA New Jersey Student Learning Assessments for the 2023 – 2024 school year.

47. Appointment – ESSA Coordinator

The Superintendent recommends the Board appoint Joseph Compel as the ESSA Coordinator for the 2023 – 2024 school year.

48. Appointment – Data Coordinator

The Superintendent recommends the Board appoint Alvin Cheng as the Data Coordinator for the 2023 – 2024 school year.

49. Appointment – District Technology Coordinator

The Superintendent recommends the Board appoint Alvin Cheng as the District Technology Coordinator for the 2023 – 2024 school year.

50. Appointment – District Liaison with Law Enforcement

The Superintendent recommends the Board appoint Lauren Terranova as the District Liaison with Law Enforcement for the 2023 – 2024 school year.

51. Appointment – District Educational Stability Liaison

The Superintendent recommends the Board appoint Lauren Terranova as the District Educational Stability Liaison for the 2023 – 2024 school year.

52. Appointment – District Homeless Education Liaison

The Superintendent recommends the Board appoint Lauren Terranova as the District Homeless Education Liaison for the 2023 – 2024 school year.

53. Appointment – District Bilingual/ESL Point of Contact

The Superintendent recommends the Board appoint Lauren Terranova as the District Bilingual/ESL Point of Contact for the 2023 – 2024 school year.

54. Appointment – District Testing Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the District Testing Coordinator for the 2023 – 2024 school year.

55. Appointment – State Testing Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the State Testing Coordinator for the 2023 – 2024 school year.

56. Appointment – Early Childhood Contact

The Superintendent recommends the Board appoint Aldo Deodino as the Early Childhood Contact for the 2023 – 2024 school year.

57. Appointment – Intervention and Referral Services Coordinators

The Superintendent recommends the Board appoint Joseph Compel (Memorial School) and David Bower (Washington Park School) as the Intervention and Referral Services Coordinator for the 2023 – 2024 school year.

58. Readoption – Evaluation Instruments for Administrators

The Superintendent recommends the Board readopt the evaluation instruments for all of the Administrators of the Totowa School District for the 2023 – 2024 school year.

59. Readoption – Evaluation Instruments for Teachers

The Superintendent recommends the Board readopt the evaluation instrument for the teaching staff members of the Totowa School District for the 2023 – 2024 school year.

60. Readoption – Evaluation Instruments for Other Certified and Non-Certified Staff Members

The Superintendent recommends the Board readopt the evaluation instruments for all other certified and non-certified staff members of the Totowa School District for the 2023– 2024 school year.

61. Pay Rates – 2023/2024 School Year

The Superintendent recommends the Board approve the following per diem, hourly, and substitute rate of pay for the 2023 – 2024 school year:

Substitute Teachers	
Priority I	$125.00 per day
Priority II	$110.00 per day
School Nurse	$200.00 per day
Bedside Teacher	$ 35.00 per hour

62. Approval of Petty Cash Funds

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the following Petty Cash Accounts:

Petty Cash Checking Account	$1,000.00	Vincent Varcadipane
Business Office Petty Cash Fund	$ 100.00	Domenic Picarelli
Memorial School Petty Cash Fund	$ 100.00	Joseph Compel
Superintendent's Office Petty Cash Fund	$ 100.00	Pam Steinhilber

63. Mentoring Plan 2023 – 2024

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Totowa School District Mentoring Plan for the 2023 – 2024 school year.

64. Approval of Public Meeting Schedule

The Superintendent recommends the Board approve the following tentative Public Meeting Schedule for the 2023 – 2024 school year:

May 24, 2023	June 21, 2023
July 19, 2023	September 6, 2023
September 27, 2023	October 18, 2023
November 15, 2023	December 13, 2023
January 17, 2024	February 21, 2024

February 28, 2024 – Budget Approval (Tentative)
March 27, 2024 – Public Hearing (Tentative)
April 24, 2024 – Reorganization (Tentative)

65. Instructional Resource List

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Totowa School District Instructional Resource List for the 2023 – 2024 school year.

66. Policy & Regulation 5600 – Student Discipline/Code of Conduct

The Superintendent presents to the Board the readoption of Policy & Regulation 5600 – Student Discipline/Code of Conduct.

67. Parliamentary Procedure

The Superintendent recommends the Board approve Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to the parliamentarians for the 2023 – 2024 school year.

68. Special Education Summer School Placements

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the following Special Education summer school placements:

Student #	Program	Dates	Transportation*
OOD181901	P.G. Chambers School	7/10 – 8/18	Yes
22-23-01	Windsor Learning Center	7/15 – 8/15	Yes
OOD192002	Shepard School	7/5 – 8/15	Yes
OOD222301	Hand over Hand	7/5 – 8/11	No

*Transportation to be provided by the Northern Region Educational Services Commission.

69. Out-of-District Placements

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the following out-of-district placements for the 2023 – 2024 school year:

Student #	Placement	Transportation*
OOD181901	P.G. Chambers School	Yes
OOD192002	Shepard School	Yes
22-23-01	Windsor Learning Center	Yes
OOD222301	Hand over Hand	No

*Transportation to be provided by the Northern Region Educational Services Commission.

70. Bayada Pediatrics Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with Bayada Pediatrics to provide a Registered School Nurse, as needed, on a substitute basis for the 2023 - 2024 school year at the rate of $62 per hour.

71. Northern Region Educational Services Commission Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract for Child Study Team Evaluations with the Northern Region Educational Services Commission on an as needed basis for the 2023 - 2024 school year.

72. Northern Region Educational Services Commission Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with the Northern Region Educational Services Commission to provide Occupation Therapy, Physical Therapy, and Speech/Language Therapy Services on an as needed basis for the 2023 – 2024 school year.

73. Mental Health Clinic of Passaic Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with the Mental Health Clinic of Passaic to provide psychiatric evaluations on an as needed basis for the 2023 – 2024 school year at the rate of $900 per evaluation.

74. J and B Therapy, LLC Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with J and B Therapy, LLC, an approved Clinic and Agency for the State of New Jersey, to provide professional services for the 2023 – 2024 school year as per the attached.

75. Home Instructors

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve Christine Napolitano, Erica Wolpert, Gina McQuin, Carley Fleres, and Alycia Desmond as Home Instructors for the 2023 – 2024 school year on an as-needed basis.

76. Special Education Bus Aides

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve Joanne Schwartz, Toni Malatesta, and Cathy Daniele (substitute) as Bus Aides for the Totowa Public Schools bus for the 2023 – 2024 school year. Payment will be made through the Northern Region Educational Services Commission.

77. Professional Days

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submitted Professional Days as per the attached.

78. Bus Evacuation Drill

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the Bus Evacuation Drill at Washington Park School on Friday, April 28, 2023, with the Totowa Bus, conducted by Lauren Terranova.

79. 2022 – 2023 Extraordinary Aid Application

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the submission of the 2022 – 2023 Extraordinary Aid Application to the New Jersey Department of Education on or about Wednesday, May 22, 2023.

80. Special Olympics Domino Event

The Superintendent, in consultation with the Director of Special Education, recommends the Board the Special Olympics Domino Event for students in grades 4, 5, and 6 on Tuesday, May 23, 2023, from 3:45 P.M. to 4:45 P.M. under the direction of Mr. Brett Scully. The Project Unify students will facilitate the event.

81. Calendar Revisions

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following calendar revisions:

Friday, May 19, 2023	Schools Closed
Thursday, May 25, 2023	Schools Closed
Wednesday, June 7, 2023	TPK End-of-Year Ceremony

82. Cultural Arts Inhouse Program

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following cultural arts in house program, to be held on Wednesday, May 31, 2023, and sponsored by the Totowa Drug Alliance:

Vaping Prevention – Tim Shoemaker - Grades 6 through 8

The show will take place from 9:30 A.M. to 10:30 A.M. and the entire cost will be paid for by the Totowa Drug Alliance.

83. Cultural Arts Inhouse Program

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following cultural arts in house program, to be held on Friday, June 9, 2023, and sponsored by the Totowa Drug Alliance:

Mr. Peace – Diversity: Need Human Kindness - Grades 4 and 5

The show will take place from 9:30 A.M. to 10:30 A.M. and the entire cost will be paid for by the Totowa Drug Alliance.

84. Use of Facilities – Totowa Board of Recreation

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of the Totowa Board of Recreation to use the Washington Park School Field for Totowa Day's Bounce Houses as follows:

Saturday, June 10, 2023	7:00 A.M. to 10:00 P.M.
Sunday, June 11, 2023 (Rain Date)	7:00 A.M. to 10:00 P.M.

Motion for approval of item 11-84

MOTION: Mr. La Rose
SECONDED: Mr. Bierach
VOTE: Unanimous (Dr. Vancheri abstained from items 31, 32, 71,72 and 76 on the report of the Superintendent)

85. Informational

8th Grade Broadway Play

Totowa Education Foundation Play – Moana, Jr.

NJSLA Testing

District Art Show and Science Fair

Dates for Your Information:

May 1 - 5	Grades 3 – 5 New Jersey Student Learning Assessment
May 8 – 12	Grades 6 – 8 New Jersey Student Learning Assessment
May 15-16	Grades 5 & 8 New Jersey Learning Assessment Science
May 16	Grade 1 Spring Concert – 5:30 P.M. WPS
May 16	Grade 2 Spring Concert – 6:30 P.M. WPS
May 16	Grade 3 Spring Concert – 7:30 P.M WPS
May 17	MS Field Day
May 18	Spring Concert WPS – 7:00 P.M. WPS
May 19	Schools Closed
May 23	Youth Week Town Council -7:00 P.M. WPS
May 24	Board of Education Meeting – Youth Week – 7:00 P.M. WPS

Use of Field:

May	P.A.L. Baseball and Softball	Mon. – Fri. 5:00 P.M. – Dusk
		Sat. – Sun. 9:00 A.M. - Dusk

Attachments:

Reports:

Discipline Reports
Harassment, Intimidation, and Bullying Report
District Art Show and Science Fair
Senator Corrado's Sock for Soldiers – Thank you
Moana, Jr. Playbill

86. Committee Reports

Ms. Antonucci stated committee meetings were not held.

87. Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:20 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel and legal matters. The discussion will last approximately thirty (30) minutes and no action will be taken.

Motion for approval of item 87

MOTION: Mr. Bierach
SECONDED: Ms. Alesandrelli
VOTE: Unanimous

The Board returned from executive session at 7:45 P.M.

88. Code of Ethics

Ms. Antonucci led the board in a discussion in regard to the code of ethics.

89. Appointment & Salary Guide Placement Tenured Teaching Staff and Assignments

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary placement of the tenured teaching staff members consistent with the enclosed attachment.

90. Appointment & Salary Guide Placement Non-Tenured Teaching Staff and Assignments

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary placement of the non-tenured teaching staff members consistent with the enclosed attachment.

91. Appointment & Salary Placement Tenured Administrators and Assignments

The Superintendent recommends the appointment, assignment, and salary placement of the tenured administrators consistent with the enclosed attachment.

92. Appointment & Salary Placement Non-Tenured Administrator and Assignment

The Superintendent recommends the appointment, assignment, and salary placement of the non-tenured administrator consistent with the enclosed attachment.

93. Appointment & Salary Guide Placement Tenured Administrative Assistants and Assignments

The Superintendent, in consultation with the Administrative Team, recommends the appointment and assignment of the tenured administrative assistants consistent with the enclosed attachment.

94. Appointment & Salary Guide Placement Non-Tenured Administrative Assistant and Assignment

The Superintendent, in consultation with the Administrative Team, recommends the appointment and assignment of the non-tenured administrative assistants consistent with the enclosed attachment.

95. Appointment & Salary Guide Placement Tenured Custodial Engineers and Assignments

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary placement of the tenured custodial engineers consistent with the enclosed attachment.

96. Appointment & Salary Guide Placement Non-Tenured Custodial Engineers and Assignments

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary placement of the non-tenured custodial engineers consistent with the enclosed attachment.

97. Appointment & Salary Placement Technology Coordinators

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary placement of the technology coordinators consistent with the enclosed attachment.

98. Appointment & Salary Placement Confidential Secretary

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary placement of the Confidential Secretary consistent with the enclosed attachment.

99. Appointment – Part-time Speech/Language Therapist

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Julie Levy as Part-time Speech/Language Therapist for the 2023 – 2024 school year at the rate of $80 per hour for approximately twenty-five (25) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

100. Appointment – Part-time Occupational Therapist

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Alisha Romano as Part-time Occupational Therapist for the 2023 – 2024 school year at the rate of $80 per hour for approximately twenty (20) to twenty-five (25) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

101. Appointment – Part-time Occupational Therapist

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Susan Fruhbeis as Part-time Occupational Therapist for the 2023 – 2024 school year at the rate of $80 per hour for approximately twenty-five (25) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

102. Appointment – Part-time Behavior Analyst

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Erica Minde as Part-time Behavior Analyst for the 2023 – 2024 school year at the rate of $80 per hour not to exceed twenty-nine and one-half (29.5) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

103. Appointment – Part-time Custodian

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint James Buttimore as part-time Custodian for the 2023 – 2024 school year for six (6) hours per day at a salary of $24,750.

104. Appointment – School Bus Driver

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Donna Alvino as school bus driver for the 2023 – 2024 school year at a rate of $26 per hour not to exceed twenty-nine and one-half (29.5) hours per week.

105. Reappointment – School Aides

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the reappointment of School Aides for the 2023 -2024 school year as per the attached.

106. CST Summer Hours

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve Danielle Berdan, Psychologist, and Gladys Campanile, Social Worker, for summer services as needed, from Wednesday, June 21, 2023 - Tuesday, July 25, 2023, not to exceed fifty (50) hours at the prorated individual hourly per diem based on the 2022-2023 salary guide and Debra Barone, Guidance, not to exceed ten (10) hours.

The Superintendent, in consultation with the Director of Special Education, further recommends the Board approve Related Services Providers, Alicia Romano, OT, Susan Frehbeis, OT, Julie Levy, Speech, and Erica Minde, Behaviorist, at the rate of $80 per hour and Maggie Morris, Speech, at the prorated individual hourly per diem based on the 2022-2023 salary guide on an as needed basis during the summer to do evaluations and/or attend meetings.

107. Renewal of Agreement with the Totowa Police Department 2023 -2024

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the renewal of the position Police Officers (Armed). All Police Officers will be New Jersey State Certified, active members of the Totowa Police Department, and live in the Borough of Totowa. Police Officers will be compensated $50 per hour.

108. Increase Hours – Julie Levy

The Superintendent, in consultation with the Director of Special Education, recommends the Board retroactively approve the increase in hours per week of up to twenty-nine and one half (29.5) days for July Levy beginning on Monday, April 17, 2023, for the remainder of the 2022 – 2023 school year.

109. Expense Stipend

The Superintendent recommends the Board approve an expense of $200 to the following staff members supervising the Washington, D.C.:

Washington, D.C.

Joseph D'Amelio
Elaine Mostello
Doreen Peranio
Kimberly Hackbarth
Jennifer Schweighart
David Bower

110. Approval – Appointment

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the appointment of Douglas Chirico as Supervisor of Building and Grounds at the prorated annual salary of $65,000.00 on a date to be determined pending his Black Seal Certification.

111. Medical Leave – Cynthia Collela

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the FMLA medical leave for Cynthia Collela on or about Thursday, May 25, 2023 through Friday, June 30, 2023 as per attached.

112. Harassment, Intimidation, and Bullying Appeal

The Board rejects the Petitioner's appeal and affirms the initial finding made in Case #2, Student #23-001, Harassment, Intimidation, and Bullying .

113. Retirement – Diane Emmolo

The Superintendent recommends the Board accept with regret the retirement of Diane Emmolo, English Language Arts Teacher for the Totowa School District, effective Friday, June 30, 2023.

Motion for approval of item 89-113

MOTION: Ms. Alesandrelli
SECONDED: Mr. La Rose
VOTE: Unanimous (Mr. Bierach and Mr. Parlegreco abstained from item #107 and Ms. Coiro and Dr. Vancheri abstained from item #112)

114. Approval of Minutes- March 22, 2023 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of March 22, 2023, as presented.

115. Approval of Minutes- April 24, 2023 – Special Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the special meeting of April 24, 2023, as presented.

Motion for approval of item 114-115

MOTION: Mr. La Rose
SECONDED: Mr. Parlegreco
VOTE: Unanimous (Ms. Coiro and Dr. Vancheri abstained)

116. Approval of Minutes- March 22, 2023 – Executive Session

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the Executive Session during the meeting of March 22, 2023, as presented.

Motion for approval of item 116

MOTION: Ms. Carr
SECONDED: Ms. Alesandrelli
VOTE: Unanimous (Ms. Coiro and Dr. Vancheri abstained)

117. Approval of Bills List – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the April Bills List as presented.

118. Acceptance of Financial Status Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of March 2023, as presented.

119. Monthly Financial Certification of the Board Secretary and the Board of Education – March

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board certify that the major accounts and fund balances in the 2022-2023 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

120. Acceptance of Bank Reconciliations – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Bank Reconciliations for the month of March 2023, as presented.

121. Acceptance of Board Secretary Report – March

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Board Secretary Report for the month of March 2023, as presented.

122. Acceptance of Treasurer of School Monies Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Treasurer Report for the month of March 2023, as presented.

123. Acceptance of Financial Summary Report – March

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Summary Report for the month of March 2023, as presented.

124. Approval of Line-Item Budget Transfers – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item budget transfer for the month of March 2023, as presented. (See Attachment #1 Monthly Transfer Report)

125. Acceptance of Revenue Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of March 2023, as presented.

126. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

Vendor	Description	Check #	Amount
Pomptonian Food Service	Invoice #912031023	1546	$ 14,401.94
Pomptonian Food Service	Invoice #912031723	1547	$ 22,482.05
Pomptonian Food Service	Invoice #912032423	1548	$ 4,577.76
Pomptonian Food Service	Invoice #912033123	1549	$ 19,799.19
Pomptonian Food Service	Invoice #912041423	1550	$ 14,709.57
Service Plus, Inc.	Invoice #1022642 & 10225371	551	$ 770.34
Map Restaurant Supplies	Invoice #103006914	1552	$ 3,152.27
Totowa Board of Education	Custodial Reimb.	Transfer to Warrant	$ 10,098.32
Totowa Board of Education	PSE&G Reimb.	Transfer to Warrant	$ 3,550.73

127. Unemployment Compensation Account

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve check #224 from the school district's Unemployment Compensation Account in the amount of $5,353.14 to the State of New Jersey, Department of Labor Division of Employer Accounts for chargeable benefits.

128. Approval of 2022-2023 Transportation Contract NRESC

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the 2022-2023 school year transportation contract with North Region Educational Services Commission, Wayne as follows:

Route #	School	Contractor	Cost Per Route	Date
2814	Washington Park School-Totowa	Castro Transp.	$ 7,155.00+286.20	4/3/23-June 2023

129. Approval of 2023-2024 Shared Service Agreement NRESC

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2023-2024 shared service agreements with Northern Region Educational Services Commission, Wayne for Physical Therapy Services at a rate of $95.00 an hour for the district's ESY program.

130. Approval of Public Notice Schedule for 2023-2024

In accordance with the "Open Public Meeting Act" P.L. 1976, effective January 19, 1976, be it known that the Board of Education, Borough of Totowa, New Jersey files public notice of its Regular Meetings and causes it to be posted as indicated:

Clerk's office of the Borough of Totowa
Dwight D. Eisenhower Public Library
North Jersey Herald News/The Record

131. Authorized Check Signatures – Student Activity, School Store and Donation Accounts

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the authorized check signatures.

Washington Park Student Activity – Ms. Patricia Capitelli, Mr. David Bower, and Ms. Barbara Filan
Washington Park School Store - Ms. Patricia Capitelli, Ms. Pamela Steinhilber and Ms. Lauren Terranova
Washington Park School Donation - Ms. Patricia Capitelli, Ms. Pamela Steinhilber and Ms. Lauren Terranova
Memorial School Store – Mr. Joseph Compel, Ms. Pat Voorhis and Mr. Vincent Varcadipane
Memorial School Student Activity – Mr. Joseph Compel, Ms. Pat Voorhis and Mr. Vincent Varcadipane

132. Authorized Check Signatures – School Accounts

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the authorization of the Board President, School Business Administrator and Treasurer of School Monies to sign checks for all school district's checking accounts.

133. Approval of Tax Shelter Annuities

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following tax shelter annuities.

Valic
Equitable
Metropolitan Life
Lincoln National

134. Integrated Pest Management Coordinator

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends that the Board approve Mr. Varcadipane as the 2023-2024 Integrated Pest Management Coordinator. Mr. Varcadipane will be responsible for the implementation of the school district's Integrated Pest Management Policy.

135. Approval of Code of Ethics

The Superintendent, in consultation with the Business Administrator recommends the Board approve the Code of Ethics for School Board Members. A signed copy of the acknowledgment of receipt is kept in the Board Office. (See Attachment #2)

136. Approval of Requisition of Taxes for 2023-2024

Year	Month	Current Expense	Debt Service
2023	July	$ 1,434,690.50	
2023	August	1,434,690.50	
2023	September	1,434,690.50	
2023	October	1,434,690.50	
2023	November	1,434,690.50	
2023	December	1,434,690.50	
2024	January	1,434,690.50	
2024	February	1,434,690.50	
2024	March	1,434,690.50	
2024	April	1,434,690.50	
2024	May	1,434,690.50	
2024	June	1,434,690.50	
	TOTAL	$ 17,216,286.00	

137. Approval of Termite and Pest Control Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Termite and Pest Control Contract with Viking Inc for the 2023 -2024 school year.

Washington Park School - $87.09 per visit
Memorial School - $67.74 per visit

138. Approval of Heating and Air Conditioning Service Agreement

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the heating and air conditioning service agreement with Warmaire Conditioning LLC, West Milford, N.J. in the amount of $18,800.00 at Washington Park School and $5,400.00 at Memorial School for the 2023-2024 school year for all labor and routine maintenance, adjustments, cleaning and filters.

139. Renewal of Lawn Care Service

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the renewal of the lawn care service contract with Spinella Landscaping, Totowa, N.J. for the 2023-2024 school year.

Washington Park School $ 100.00 per cut, 28 cuts – 2,800.00
Memorial School $ 90.00 per cut, 28 cuts –2,520.00

140. Approval of New Jersey School Boards Insurance Group – Educational Risk and Insurance Consortium – West

The Superintendent, in consultation with the School Business Administrator Board/ Secretary, recommends the Board approve the New Jersey School Boards Insurance Group Educational Risk and Insurance Consortium - West for the school years 2023-2024.

141. Approval of Insurance Broker

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve Hanson & Ryan Inc.as the Broker for the New Jersey School Boards Insurance Group Educational Risk and Insurance Consortium – West for the school year 2023-2024.

142. Approval of Hunterdon County Educational Services Commission Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Hunterdon County Educational Services Commission (HCESC) for purchases through their cooperative pricing system for 2023-2024 school year, as needed.

143. Approval of The Educational Services Commission of New Jersey Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve The Educational Services Commission of New Jersey (ESCNJ) for purchases through their cooperative pricing system for 2023-2024 school year, as needed.

144. Approval of Sourcewell Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the Sourcewell Cooperative Pricing System, previously, National Joint Powers Alliance (NJPA) for purchases through their cooperative pricing system for 2023-2024 school year, as needed.

145. Approval of Lawn Care Program Services

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Lawn Doctor of 10 Park Place, Butler NJ 07405 in the amount of $1,675.00 for lawn care program services for the 2023-2024 school year.

146. Approval of Information Technology Database – Realtime

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the information technology database for student information to Realtime, Toms River, New Jersey for the 2023-2024 school year in the amount of $23,037.41. This cost includes the special education management/IEP writer and notification/alert system.

147. Approval of Contract – Strauss Esmay Associates

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Strauss Esmay Associates, Toms River, New Jersey for policy alert, support system and DISTRICTOnline Maintenance fee in the amount of $4,470.00 for the 2023 -2024 school year.

148. Approval of Fire Alarm Monitoring

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Commercial Protective Systems, Inc. to monitor Washington Park and Memorial School fire alarms for the 2023-2024 school year.

Washington Park School – $528.75 per quarter or $2,115.00 per year
Memorial School - $420.00 per quarter or $1,680.00 per year

149. Approval of 2023-2024 Purchasing Manual

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2023-2024 Purchasing Manual. (See attachment #3)

150. Approval of Right To Know and Hazard Communication Services Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board award the 2023-2024 Right To Know Services and Hazard Communication contract to Rullo & Juillet Associates, Inc, Cedar Grove, N.J. in the amount of $3,077.00. Additional Right to Know Survey filing is $440.00; PEOSH Hazard Communication training sessions will be $750.00 for initial and $650.00 for update training.

151. Approval of Asbestos Inspection Contract

The Superintendent, in consultation with the School Business Administrator Board Secretary, recommends the Board award the 2023-2024 asbestos inspection contract to Briggs Associates, Bordentown, N.J.

Six Month Inspection	$ 300.00 or $600.00 per year
3 Year Inspections	$ 300.00

152. Approval of Fixed Assets and Accounting Controls – Industrial Appraisal

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Industrial Appraisal; Pittsburgh, Pennsylvania for the completion inventory and valuation fixed assets report in the amount of $550.00 in the 2023-2024 school year.

153. Approval of System 3000 Annual Software License Agreement and Remote Requisition

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the software license agreement System 3000 financial applications and remote requisition, payroll and personnel with System 3000 Incorporated at a price of $19,842.00 for the 2023-2024 school year. The fee for hosting and backup services for 2023-2024 school year will be $5,953.00.

154. Approval of Sourcewell Contract – Staples

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve Staples, Sourcewell # 012320-SCC. Staples will be used to order school supplies for the 2023-2024 school year.

155. Approval of Boiler Cleaning and Repairs

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve CJ Vanderbeck, Paterson, N.J. to clean and inspect Washington Park and Memorial School boilers for the amount of $4,000.00 for the 2023-2024 school year.

156. Approval of 2023-2024 Shared Service Agreements NRESC

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2023-2024 shared service agreements with Northern Region Educational Services Commission, Wayne for school Home Instruction, Bus Aides, Physical Therapy, Occupational Therapy, Speech Therapy, Educational Evaluations, IEPs and Meeting Attendance. (See Attachment #4)

157. Approval to Dispose of Equipment

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the disposal of the following items.

Washington Park School

Two old broken Totowa School Marquees

158. Approval of 2023-2024 Memorial School IPM Plan

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 2023-2024 Memorial School IPM Plan as presented. (See Attachment #5)

159. Approval of 2023-2024 Washington Park School IPM Plan

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 2023-2024 Washington Park School IPM Plan as presented. (See Attachment #6)

160. Approval of Totowa Schools Standard Operating Procedures and Internal Controls

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the Totowa Public Schools Standard Operating Procedures and Internal Controls for the 2023-2024 school year. (See attachment #7)

161. Approval of Elevator Service Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the service contract to Arrow Elevator Inc., Vernon, N.J. for the 2023-2024 school year at a cost of $6,720.00.

162. Approval of IDEA-B Non-Public Services – Northern Region Educational Service Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the contract with Northern Region Educational Services Commission to provide IDEA-B Non-Public Services for the 2023-2024 school year to The Academy of St. James. (Attachment #8)

163. Approval of 2023-2024 Agreement with NRESC Non-Public Nursing

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the letter of agreement with NRESC to provide a Registered School Nurse, as needed, or on a substitute basis for the 2023-2024 school year based upon state appropriate funds. (Attachment #9)

164. Approval of Chapters 192/193 Non-Public Services – Northern Region Educational Service Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the contract with Northern Region Educational Services Commission to provide Chapters 192/193 Non-Public Services for the 2023-2024 school year to The Academy of St. James. (Attachment #10)

165. Approval of Lerch, Vinci & Higgins, LLP Engagement Letter

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the engagement letter for the 2022-2023 school year audit by Lerch, Vinci & Higgins, LLP. (Attachment #11)

166. Approval of Medical Examiner Agreement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Dr. Marzena Odorczuk, Totowa, N.J. to administer medical tests and vaccines in the amount of $5,500.00 plus $125.00 per Mantoux, $20.00 per drug test and $110.00 per Hepatitis B vaccine for the 2023-2024 school year.

167. Approval of Innovation Designs for Education

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the custom designed professional development plan, consultation, and IDE portal subscriptions for the 2023-2024 school year. The IDE professional development plan and subscriptions will help improve classroom strategies that raise academic rigor, student engagement, student responsibility for learning and strategies on infusing technology with the district's 1:1 initiative.

168. Approval of Gym Floor Recoating

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve J&J Gym Floors of Wayne, N.J. to recoat the gym floor at Washington Park School in the amount of $3,500.00 for the 2023-2024 school year.

169. Approval of Synthetic Turf Maintenance Proposal

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Keystone Sports Construction of Pennsylvania to maintain the synthetic turf field at Washington Park School in the amount of $12,000.00 for the 2023-2024 school year.

170. Approval of Student Assessment Tool – LinkIt!

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the student assessment tool to LinkIt!, New York, New York for the 2023-2024 school year in the amount of $23,491.00.

171. Approval of The Northern Region Educational Services Commission Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve The Northern Region Educational Services Commission (NRESC) for purchases through their cooperative pricing system for 2023-2024 school year, as needed.

172. Approval of Travel Expense – 2022-2023 Annual NJASBO Conference

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the travel expenses for the 2022-2023 Annual NJASBO Conference in Atlantic City for Mr. Vincent Varcadipane, SBA/Board Secretary. Total expense for the trip will be roughly $510.00.

173. Approval of Raymond Reddin Board Attorney Agreement

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the retainer letter for board counsel from Raymond Reddin of Reddin Masri LLC for the 2023-2024 school year. (Attachment #12)

174. Approval of ACES Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the ACES Cooperative Pricing System through NJSBA for purchases through their cooperative pricing system for the 2023-2024 school year, as needed.

175. Approval of Food Service Renewal, Management Fee and Guaranteed Language

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the renewal, food service management fee and guaranteed language from the Pomptonian Inc., for the 2023-2024 school year. (See Resolution, attachment #13)

176. Approval of Transportation Contract for 2023-2024

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the bid of the district's transportation contract with First Student for the 2023-2024 school year.

Route 1	Memorial –WPS	$37,800.00
Route 2	Memorial –WPS	$39,600.00
Route 3	Memorial –WPS	$37,800.00
Route 4	Memorial –WPS	$39,600.00
Route 5	Memorial –WPS	$37,800.00
Route 6	Memorial –WPS	$39,600.00
Route 7	Memorial –WPS	$37,800.00
Route 8	Memorial –WPS	$37,800.00
		$307,800.00

177. Rejection of Boiler Bids

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board retroactively reject the bids received for the Boiler Room Renovation project. The reason for the rejection is the Board plans to significantly change the specifications and go out to bid again at a future date.

Motion for approval of item 117-177

MOTION: Mr. La Rose
SECONDED: Mr. Parlegreco
VOTE: Unanimous (Mr. Bierach and Mr. Parlegreco abstained from PO 23-1491 on item #117 Approval of Bills List - April, Dr. Vancheri abstained from Agenda items and POs related to NRESC)

178. Old Business

There was no old business.

179. New Business

There was no new business.

180. Hearing and Petition of Citizens

No citizens wished to be heard.

181. Other Matters of a Timely Nature

There was no other matters of a timely nature.

182. Adjournment

Upon motion by Ms. Alesandrelli and seconded by Mr. La Rose this meeting was adjourned at 7:57 P.M.

Respectfully submitted,

Vincent Varcadipane
School Business Administrator/Board Secretary