BOARD OF EDUCATION
BOROUGH OF TOTOWA

MEETING MINUTES

05/29/2024

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on May 29, 2024.

1. Call To Order

President Antonucci called the meeting to order at 7:03 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Roll Call

Members Present:	Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Carr, Ms. Coiro, Mr. Palazzo and Mr. Parlegreco
Members Absent:	Mr. La Rose and Dr. Vancheri
Also Present:	Patricia Capitelli, Superintendent of Schools
	Vincent Varcadipane, School Business Administrator/Board Secretary
	Mr. Raymond B. Reddin, Board Attorney

3. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

Ms. Antonucci read the following resolution.

YOUTH WEEK

4. Youth Week Resolution - Heather Antonucci

WHEREAS, in the observance of Youth Week, students have been designated in the place and stead of the respective members of the Totowa Board of Education.

WHEREAS, the said students shall conduct the business of the said Board under the guidance of the duly elected Board member.

NOW, THEREFORE BE IT RESOLVED: by the Board, that any and/or all actions on behalf of said Board are hereby and herewith ratified and confirmed as the official actions of the Board as if the same were acting directly in person.

Motion for approval of item 4

MOTION:	Ms. Alesandrelli
SECONDED:	Mr. Parlegreco
VOTE:	Unanimous

Ms. Capitelli introduced all of the students and their positions.

2023-2024 YOUTH WEEK BOARD OF EDUCATION

Sabrina Antonucci – President – Heather Antonucci -President
Jordyn Rogin – Vice President – Julie Alesandrelli - Vice President
Luca Grant – Gary Bierach
Janiyah Bullock – Gregory LaRose
Faith Kearney – Nicholas Vancheri
Daniela Romaniello – Joseph Parlegreco
Kayla Giarrusso – Danny Palazzo
Jalissa Rodriguez – Rose Marie Carr
Giulianna Torres – Kristen Coiro

SCHOOL ADMINISTRATORS

Gabriella Juliano – Chief School Administrator- Patricia Capitelli
Camilla Sandoval - School Business Administrator, Board Secretary- Vincent Varcadipane
Anthony Hall – Principal WPS- David Bower
Sebastian Montoya - Vice-Principal WPS- Timothy Tracy
James Pascucci – Principal MS- Joseph Compel
Brooke Jackson – Director/Special Education- Lauren Terranova
Jazlynn Edwards – Supervisor/Curriculum- Aldo Deodino
Mehjabin Rahman – Board of Education Attorney- Raymond Reddin

5. Graduation

ANTONUCCI: May I have a motion for item #5 on our agenda, Graduation?

ROMANIELLO: I make that motion.

RODRIGUEZ: I second it.

ANTONUCCI: Discussion?

KEARNEY: Is June 17th the last day of school for students?

JULIANO: Yes. The last day of school is June 17th.

RAHMAN: In the past, wasn't our graduation always held on the evening of the last day?

MONTOYA: No. There have been years in the past when the students had to return to school a day or two after graduation to complete the 180th day of school. In the past, students looked forward to coming back again. The pressure is off, and they can enjoy themselves. I know the teachers enjoyed the interaction. They look forward to seeing their students one last time and wishing them luck.

HALL: The earliest last day of school for graduation this school year is June 17th, so I am recommending that the board approve Monday, June 17, 2024, as the day of graduation.

RODRIGUEZ: I can understand that. Thank you.

BULLOCK: The students receive their diplomas the night of the graduation…is that correct?

JULIANO: Yes. They will receive their diplomas.

ANTONUCCI: (WAIT A MOMENT FOR OTHER COMMENTS). Roll call please.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

6. Last Day of School

ANTONUCCI: May I have a motion for item #6 on our agenda, last day of school?

BULLOCK: I make that motion Madame President.

ANTONUCCI: Do I have a second?

GRANT: I second it.

ANTONUCCI: Is there any discussion?

GIARRUSSO: Are we meeting the state requirements for the adequate number of days for this school year?

RAHMAN: Yes, we are. The state requires that students attend school 180 days.

RODRIGUEZ: But what about one session days?

MONTOYA: Our dismissals are set at 1:20 P.M. This meets the requirements of the minimum number of hours of instructional time.

RAHMAN: Legally, passing time between classes does not count along with lunch while homeroom does count.

MONTOYA: A 1:20 P.M. dismissal ensures this district that the four hours are met beyond a reasonable doubt.

RAHMAN: It is important that the four hour time requirement demand be met without question. Legally, the state could refuse to count a day spent with less than four hours of instructional time and the district would have to schedule another day of school or jeopardize state funding.

ANTONUCCI: Any other discussions?.....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

7. TPK End-of-the-Year Ceremony

ANTONUCCI: May I have a motion for item #7 on our agenda, TPK End-of-the-Year Ceremony?

BULLOCK: I make that motion Madam President.

ANTONUCCI: Do I have a second?

ROMANIELLO: I second it.

PASCUCCI: The Superintendent, in consultation with the Administrative Team, recommends the Board approve the TPK End-of-the-Year Ceremony to be held on Wednesday, June 5, 2024.

ANTONUCCI: Is there any discussion? .....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

8. Kindergarten Moving on Ceremony

ANTONUCCI: May I have a motion for item #8 on our agenda, Kindergarten Moving on Ceremony

ROMANIELLO: I make that motion.

RODRIGUEZ: I second it.

ANTONUCCI: Discussion?

PASCUCCI: The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Kindergarten Moving on Ceremony to be held on Friday, June 7, 2024, at 10:00 A.M.

ROGIN: Where will this ceremony be held?

PASCUCCI: The ceremony will be held in the Washington Park School Gym.

ANTONUCCI: Thank you everyone. Roll call please.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

9. Professional Days

ANTONUCCI: May I have a motion for item #9 on our agenda, Professional Days?

BULLOCK: I make that motion.

TORRES: I second it.

ANTONUCCI: Any discussion? .....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

10. 2024 - 2025 School Hours

ANTONUCCI: May I have a motion for item #10, 2024-2025 school hours?

GRANT: I make a motion.

ROMANIELLO: I second it.

ANTONUCCI: Discussion?

ROGIN: It is recommended that the Board approve the same school hours for the 2024-2025 school year.

TORRES: Would staggered times help our efficiency rating with the State of New Jersey?

PASCUCCI: How would that make any difference? The bus still has to do each route. Wouldn't staggered times just mean that each bus does a double route.

HALL: Actually, bus numbers 1, 6, and 7 are not filled to capacity. This is due to the fact that we try to ensure the safety of students by picking up and dropping off on the same side of the street.

PASCUCCI: Buses 6 and 7 do the runs on Totowa Road and Riverview Drive. One bus travels down one side and another bus travels down the other side of the road.

KEARNEY: We have never permitted these buses to stop in the middle of these busy thoroughfares to allow children to cross the street to board the bus.

PASCUCCI: I would not feel comfortable doing that either. I would not trust that cars are going to stop and let students board the bus.

JULIANO: I could never support such a measure for any reason whether it is budgetary or mandates from the state. Children's safety comes first.

ANTONUCCI: Any other discussions?.....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

11. Community Based Instruction Field Trips

ANTONUCCI: May I have a motion for item #11 on our agenda, Community Based Instruction Field Trips?

GIARRUSSO: I make a motion.

GRANT: I second it.

ANTONUCCI: Discussion?

ROMANIELLO: What educational value does this support?

JACKSON: Students from the RISE 4 class, along with the teachers and staff, will be provided an opportunity to be exposed and introduced to various businesses in town.

GIARRUSSO: I think we, as a board, should approve of any program that encourages a joined educational union between local businesses in our community and our school system.

ROMANIELLO: I wholeheartedly agree.

ANTONUCCI: Any other discussions?.....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

12. Special Education Parents Advisory Group (SEPAG)

ANTONUCCI: May I have a motion for item #12 on our agenda, Special Education Parents Advisory Group (SEPAG)?

GRANT: I make a motion.

ROMANIELLO: I second it.

ANTONUCCI: Discussion?

TORRES: Is this a state mandated program?

EDWARDS: Yes, to be eligible for state aid a Parents Advisory Group must be in place. It is required for all school districts in New Jersey.

GRANT: What is the purpose of this group?

EDWARDS: The purpose of these groups is to provide opportunities for parents and community members to offer input to their districts on critical issues relating to students with disabilities.

JACKSON: A Special Education Parents Advisory board can communicate the needs of parents whose children receive special education and related services. It can advise school leaders through parental input.

EDWARDS: This advisory group can provide opportunities for districts to share information with parents about improvements to programs related to special education and other issues.

JACKSON: The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Special Education Parents Advisory Group (SEPAG) meetings for the 2024 – 2025 school year to be held at Washington Park School on Monday, September 23, 2024, at 8:45 A. M. and Monday, March 24, 2025, at 8:45 A.M.

ANTONUCCI: Any further discussion? …..hearing none….roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

13. 2024-2025 Lead Testing Statement of Assurance

ANTONUCCI: May I have a motion for items #13, 2024 - 2025 Lead Testing Statement of Assurance

ROMANIELLO: I make a motion.

GIARRUSSO: I second it.

ANTONUCCI: Discussion?

MONTOYA: The recommendation is for the board to approve submission of the Lead Testing Statement of Assurance to the New Jersey State Department of Education for the 2024-2025 school year.

GIARRUSSO: Is this state mandated?

MONTOYA: Yes. All district boards of education must submit to the New Jersey State Department of Education on an annual basis a statement of assurance that lead testing was completed. Samples are required to be sent to a certified testing laboratory for analysis.

ANTONUCCI: Any discussion? .....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

14. Harrassment, Intimidation, and Bullying Report April

ANTONUCCI: May I have a motion for item #14 on our agenda, Harassment, Intimidation and Bullying Report for April 2024?

TORRES: I make that motion.

RODRIGUEZ: I second the motion.

ANTONUCCI: Discussion...

TORRES: I don't recall seeing this on the agenda very often.

MONTOYA: The superintendent of schools must report to the board of education, at a public hearing, all acts of violence, vandalism, and harassment, intimidation, or bullying which occurred since the previous reporting period. When it is not on the agenda that is because there were no acts of harassment, intimidation and bullying since the last board of education meeting.

RODRIGUEZ: It would appear that our program is very successful since it is rarely on the agenda.

MONTOYA: That is true.

RODRIQUEZ: Thank you.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

15. Bus Evacuation Drills

16. Bus Evacuation Drills

ANTONUCCI: May I have a motion for items #15 and # 16 on our agenda, Bus Evacuation Drills?

ROGIN: I'll make that motion.

GRANT: And I'll second it.

ANTONUCCI: Any discussion?

ROGIN: I see that this motion is for bus evacuation drills retroactive for the buses for both Memorial School and Washington Park School on Friday, May 17, 2024, for Routes 1-8.

RAHMAN: At least twice during every school year, a school must conduct an evacuation drill of a school bus at the school that includes every passenger who rides a school bus and is in school on the day of the evacuation drill. During school bus evacuation drills, students learn what to do in the event of an emergency, and they must evacuate the school bus. These drills were each conducted by the respective building principals, Joseph Compel and David Bower

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

17. Submission of Extraordinary Aide

ANTONUCCI: May I have a motion for item #17 on our agenda, Special Education Extraordinary Aid?

BULLOCK: I'll make that motion.

KEARNEY: And I'll second it.

ANTONUCCI: Discussion?

KEARNEY: What exactly does this aid support?

JACKSON: The extraordinary aid program provides additional aid to districts with classified students who have certain expenses over a set threshold. The application for reimbursement is for costs incurred during the 2023-2024 school year. Applications were accepted through Tuesday, May 14, 2024.

KEARNEY: Thank you.

ANTONUCCI: Any further discussion? .....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

18. Bergen County Special Services Contract

ANTONUCCI: May I have a motion for item # 18 on the agenda, Bergen County Special Services Contract, Educational Enterprises Division?

KEARNEY: I'll make that motion.

GIARRUSSO: And I'll second it.

ANTONUCCI: Any discussion?

TORRES: What is the reason to enroll in this service?

JACKSON: It's a program designed for teaching the deaf and hard of hearing.

RODRIGUEZ: What is the time period for this program and who is it assigned to?

JACKSON: One (1) session monthly for the remainder of the 2023 - 2024 school year and an additional one (1) hour of Progress Report writing for student #AUD-23-24-01.

BULLOCK: What are the costs involved, if any?

JACKSON: A rate not to exceed $495.

ANTONUCCI: Any further discussion? .....hearing none....roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

19. Northern Region Educational Services Commission Contract

ANTONUCCI: May I have a motion for item # 19 on the agenda, Northern Region Educational Services Commission Contract?

BULLOCK: I'll make that motion.

GIARRUSSO: And I'll second it.

ANTONUCCI: Any discussion?

GRANT: What is the reason to enroll in this service?

JACKSON: It's a service that I recommend assisting those students in need of physical therapy.

RODRIGUEZ: What is the time period for this program?

JACKSON: It will run for the 2024-2025 school year.

BULLOCK: What are the costs involved, if any?

JACKSON: $100 per hour.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

SUPERINTENDENT'S REPORT

ANTONUCCI: Ms. Superintendent, can we have your report?

JULIANO: The school year is soon coming to an end, and what a year it was! With all the challenges, the Totowa teachers have remained dedicated to providing students with a most positive learning environment. There was also much support from the entire Totowa Community.

HALL: The students at Washington Park School have been able to take advantage of the nice weather having recess and lunch outside.

MONTOYA: May I add that teachers are free to sign up and have classes outside on the lunch tables. The students appreciate the change of venue.

EDWARDS: All state testing, grades 3 through 8, has been completed. April and May were busy months, with NJSLA testing grades three to eight including makeups. The students, as well as the teachers, are glad this can be put behind them, and they could now look forward to moving ahead with plans regarding the completion of the school year. Eighth grade is particularly happy since they could look forward to moving on to high school.

HALL: Washington Park School's spring concert was held on May 16TH. Students, under the direction of Mr. Carl, worked very hard preparing for the concert. The chorus, under the direction of Mr. Latka, also performed. The chorus represented students from grades four through eight. Their hard work really paid off because the concert was successful, and all who attended seemed to have appreciated all the hours of practice that was put onto the program.

JULIANO: The students once again visited Washington, D.C. without incident. I would like to thank and commend all the teachers for their time and dedication. It is a huge responsibility to attend an overnight trip like this one, and, with our excellent teachers and administrators, it always proceeds smoothly.

HALL: Students and faculty were great. Thank you. The students were well behaved and are to be commended.

JULIANO: On behalf of the students in this year's Youth Week Program, I would like to thank the Totowa Board of Education, administration, teachers, Mayor, and Council for an experience that we will remember for a lifetime. I make a motion that we turn this meeting back over to the elected members of the Totowa Board of Education. Can I have a motion and a second?

GRANT: I'll make that motion.

ROGIN: And I'll second it.

ANTONUCCI: Any other discussions…..hearing none….roll call.

SANDOVAL: Thank you. May I have a roll call?

	YES	NO	Abstain
Ms. Bullock	Yes		
Ms. Romaniello	Yes		
Ms. Rodriguez	Yes		
Ms. Rogin	Yes		
Ms. Torres	Yes		
Ms. Kearney	Yes		
Ms. Antonucci	Yes		
Mr. Grant	Yes		
Ms. Giarrusso	Yes		

ANTONUCCI: Thank you. (BANG THE GAVEL)

Ms. Capitelli congratulated the students on all of their hard work to completing this year's Youth Week. Ms. Capitelli stated that the students great job.

The Totowa Board of Education gave the students a round of applause.

20. Informational

NJSLA Testing

Memorial School Spring Concert

Washington Park School Spring Concert

Youth Week

Harassment, Intimidation, and Bullying Grades - Official

Dates for Your Information:

May 31	Fifth Grade Trip – Meadowlands Environmental Center
June 3	Sixth Grade Trip – Fairview
June 5	TPK End of Year Ceremony
June 6-7	Seventh Grade Trip – Boston
June 7	Kindergarten Moving On Ceremony
June 10	Fourth Grade Orientation – WPS 4:00 P.M.
June 11	Awards Assembly – WPS 9:30 A.M.

Use of Facility:

June 11	PTO General Meeting – WPS 7:00 P.M.
June 13	PTO Executive Meeting (WPS)

Use of Field:

June	P.A.L. Baseball and Softball Mon. – Fri. 5:00 P.M. – Dusk
	Sat. – Sun. 9:00 A.M. - Dusk

Attachments:

1st Grade Spring Concert Program
2nd Grade Spring Concert Program
3rd Grade Spring Concert Program
Washington Park School Spring Concert Program
Washington Park School, *The Park Press* Volume 18, Issue 3

Reports:

Discipline Reports

21. Public to be Heard

Ms. Antonucci read the following statement. "For the record please state your name and address. We appreciate you coming forward here tonight. Please speak clearly. You do have three minutes to speak and please note we as a board take all concerns, views, and or statements very seriously. However, we may or may not have the opportunity to address your concerns at this time.

Ms. Jamilah Moudiab of 229 Totowa Road stepped forward to speak. Ms. Moudiab was upset with an email received from Ms. Steinhilber regarding registration and her daughter's participation in the spring concert. Ms. Moudiab felt as if she was being singled out and wanted to file a formal complaint against Ms. Steinhilber.

Ms. Antonucci stated she her kids have attended Totowa Schools and she also had to re-register her children.

Ms. Capitelli stated 3rd and 6th grades re-register to verify families still live in Totowa.

Ms. Moudiab stated she didn't have a problem with re-registration but with an email received regarding her daughter's concert.

Mr. Reddin asked Ms. Moudiab to send in a written request of what she would like investigated.

Ms. Capitelli stated she is in receipt of such a letter but stated that any results or investigation would not be disclosed because it is related to an employee.

22. Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:48 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel and legal matters. The discussion will last approximately twenty (20) minutes and no action will be taken.

Motion for approval of item 22

MOTION: Mr. Parlegreco
SECONDED: Mr. Bierach
VOTE: Unanimous

The Board returned from executive session at 8:21 P.M.

23. Substitute Teachers

The Superintendent recommends the Board approve the following substitute teachers submitted by the Substitute Registry:

Priority II
Aboulhassanne, Siham
Ali, Dunia
Apaza Condori, Maria
Binetti, Frank
Dawson, Chelsea
Siam, Hebah

Priority III
Omran, Ismail

24. Approval Extended School Year Program Staffing

The Superintendent, in consultation with the Director of Special Education, recommends the Board appoint to the Summer Enrichment Program from Monday, June 24, 2024, through Thursday, July 25, 2024, from 9:00 A.M. – 1:00 P.M., on Mondays through Thursdays the following staff members:

Certified Staff – 2023/2024 Salary Prorated Hourly Based on 1/200th Per Diem.

Heather Corrado Alycia Desmond Gina McQuin
Erica Wolpert Maggie Morris (Speech Therapist)
Lori Johnson (School Nurse) from June 24, 2024, to July 11, 2024
Jennifer Schweighardt (School Nurse) from July 15, 2024, to July 25, 2024

Instructional Aide w/Standard Certificate – Salary at the rate of $19.75 per hour.

Brittany Patten

Special Education Aides – Salary at the rate of the 2023 – 2024 School Year.

Luigi Arito	Jamalat Assaf	Cathy Daniele
Filiz Dinc	Nevin Dokuzlar	Toni Malatesta
Giovanna Monachello	Norka Parrales	Joanne Schwartz

Physical Therapist – Northern Regional Educational Services Commission - Not to exceed 12 hours per week at the rate of $100.00 per hour.

Occupational Therapist – Not to exceed 10 hours per week at the rate of $80.00 per hour.

Alisha Romano

Behaviorist – Not to exceed 20 hours per week at the rate of $80.00 per hour.

Erica Minde

25. Appointment – Special Education Aide – Extended School Year

The Superintendent, in consultation with the Administrative Team, recommends that the Board appoint Ms. Alexis Garcia to the position of Special Education Aide for the Extended School Year Program. Ms. Garcia will begin on Monday, June 24, 2024, through Thursday, July 25, 2025, and will be paid $19.75 per hour.

26. Appointment - Part-Time Special Education Teacher

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Emily Kologrivov to the position of Part-Time Special Education Teacher for the 2024 – 2025 school year. Ms. Kologrivov will work approximately twenty-two and one-half hours (22.5) per week.

27. Approval – Stipend

The Superintendent, in consultation with the Administrative Team, recommends the Board approve a $5,000 stipend (prorated) to Todd Mitchell, School Resource Officer, for working nighttime events for the 2024 – 2025 school year.

28. Totowa Education Association Contract (2024-2027)

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Agreement between the Totowa Board of Education and the Totowa Education Association for the 2024-2025, 2025-2026, and 2026-2027 Academic Years as per the attached.

Motion for approval of item 23-28

MOTION: Ms. Coiro
SECONDED: Ms. Carr
VOTE: Unanimous

29. Approval of Minutes- May 1 2024 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of May 1, 2024, as presented.

Motion for approval of item 29

MOTION: Mr. Parlegreco
SECONDED: Ms. Alesandrelli
VOTE: Unanimous

30. Approval of Minutes- May 1, 2024 – Executive Session

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the Executive Session during the meeting of May 1, 2024, as presented.

Motion for approval of item 30

MOTION: Ms. Coiro
SECONDED: Mr. Bierach
VOTE: Unanimous

31. Approval of Bills List – May 29, 2024

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the May 29, 2024, Bills List as presented.

32. Acceptance of Financial Status Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of April 2024, as presented.

33. Monthly Financial Certification of the Board Secretary and the Board of Education – April

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board certify that the major accounts and fund balances in the 2023-2024 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

34. Acceptance of Bank Reconciliations – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Bank Reconciliations for the month of April 2024, as presented.

35. Acceptance of Board Secretary Report – April

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Board Secretary Report for the month of April 2024, as presented.

36. Acceptance of Treasurer of School Monies Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Treasurer Report for the month of April 2024, as presented.

37. Acceptance of Financial Summary Report – April

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Summary Report for the month of April 2024, as presented.

38. Approval of Line-Item Budget Transfers – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item budget transfer for the month of April 2024, as presented. (See Attachment #1 Monthly Transfer Report)

39. Acceptance of Revenue Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of April 2024, as presented.

40. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

Vendor	Description	Check #	Amount
Pomptonian	Invoice #912041924	1606	$ 9,495.71
Pomptonian	Invoice #912042624	1607	$ 21,217.60
Pomptonian	Invoice #912051024	1608	$ 17,060.46
Totowa BOE MS	Field Day BBQ Café Act	1609	$ 1,227.75
Totowa BOE WPS	Field Day BBQ Café Act	1610	$ 1,701.40
Totowa Board of Education	Custodial Reimb.	Transfer to Warrant	$ 15,576.44
Totowa Board of Education	PSE&G	Transfer to Warrant	$ 1,397.87

41. Renewal of Lawn Care Service Correction

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the renewal of the lawn care service contract with Spinella Landscaping, Totowa, N.J. for the 2024-2025 school year.

Washington Park School $ 100.00 per cut, 28 cuts – 2,800.00
Memorial School $ 90.00 per cut, 28 cuts –2,520.00

42. Approval of the Safety Grant Application – New Jersey Schools Insurance Group ERIC West Sub Fund

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the New Jersey School Insurance Group ERIC West Sub fund Safety Grant Application in the amount of $3,200.00 for the purchase of new window coverings for security purposes. (See attachment #2)

43. Approval to Add an Additional LLD Classroom at Washington Park School

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve an additional LLD Classroom at Washington Park School for the 2024-2025 school year. All appropriate forms will be completed and sent to the New Jersey Department of Education and the CDS system will be updated accordingly.

44. Acceptance of Food Service Management Proposal

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Food Service Management Proposal from The Pomptonian, Inc. for food service operations for the 2024-2025 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of forty-nine thousand fifty-seven dollars ($49,057.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in ten monthly installments of $4,905.70 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.
The total estimated cost of the contract is four hundred ninety-six thousand four hundred fifty-four and twenty cents ($496,454.20). The FSMC does not guarantee the SFA a minimum profit for school year 2024-2025. Evaluation summary is attached (See attachment #3)

45. Approval of Waste Removal Services Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Gaeta Recycling Co. Inc. of 278 West Railway Ave, Paterson NJ 07503 in the amount of $18,576.00 for waste removal services for the 2024-2025 school year.

46. Board Committees (Negotiating)

The Board President, Ms. Antonucci, appointed the following chairpersons and committees:

Negotiating Committee
Ms. Antonucci - Chairperson
Mr. Bierach
Ms. Alesandrelli

47. Approval of Contracts – Pursuant to PL 2015 Chapter 47

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends Pursuant to PL 2015, Chapter 47 the Totowa Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A: 18. Et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq.

First Student
Lyons Environmental Services LLC
Dr. Marzena Odorczuk
Passaic Valley High School
Lawn Doctor
PG Chambers
Transparent Energy
Raymond B. Reddin
Adam, Gutierrez & Lattiboudere LLC
Rullo & Juillet Associates
Washington South
Delta Dental Insurance
Phoenix Advisors, LLC
DJ Egarian & Associates Inc.
Advance Education Advisement Corporation
Hanson & Ryan Inc.
Metropolitan Life
Lincoln National
Di Dio Electric Inc.
United Fire Sprinkler
Lightpath/Altice
Bayada Pediatrics
Northern Region Educational Services Commission
Bergen County Special Services
Staples
School Specialty
Stauss Esmay Associates
Realtime
System 3000
CC Productions
Metro Fire and Safety Co.
The Educational Services Commission Of New Jersey
Jan Fence
The Homestead Roofing Co Inc
Warmaire Conditioning LLC
Pomptonian
National Geographic Learning Exploring Science
New Jersey School Insurance Group ERIC West Sub Fund
Unitemp MDI
Lerch, Vinci, and Higgins
Millenium Strategies, LLC
Innovation Designs For Education
Gaeta Recycling Co Inc
Totowa Police Department
Valic
Equitable
Houghton, Mifflin, Harcourt
Study Island and Edmentum
Industrial Appraisal
Optimum
JAM Graphics
Arrow Elevator Inc
Viking Inc
CJ Vanderbeck
Verizon
E-Rate Consulting
J&J Gym Floors
ACES Cooperative Pricing System
Spinella Landscaping
Structural Workshop LLC
Fence America
Commission for the Blind and Visually Impaired
Hunterdon County Educational Services Commission
LandTek Group, Inc
Briggs Associates
Commercial Protective
Sourcewell CoOp
J.A. Frezza & Associates LLC
Keystone Sports Construction
Alvino Asphalt, LLC
The Shepard School

47. Approval of Contracts – Pursuant to PL 2015 Chapter 47 (Cont'd)

LinkIt!
Associated Technology, Inc. Mechanical & Electrical Consulting Engineers
Dan Dressel Architect
Altea Qirjako
Alpine Learning Group
Tulpehocken Mountain Spring Water
Follet
K&J Accessories, Inc.
Centralpack Engineering
Hand Over Hand LLC
Konica Minolta
The Phoenix Center

Motion for approval of item 31-47

MOTION: Ms. Carr
SECONDED: Mr. Bierach
VOTE: Unanimous (Mr. Bierach and Mr. Parlegreco abstained from PO 24-1545 on item #31 Bills List May 29, 2024)

48. Old Business

Ms. Capitelli stated Official HIB grades will be posted on our website for anyone that wants to review grades.

49. New Business

There was no new business.

50. Hearing and Petition of Citizens

No citizens wished to be heard.

51. Other Matters of a Timely Nature

There was no other matters of a timely nature.

52. Adjournment

Upon motion by Mr. Bierach and seconded by Mr. Parlegreco this meeting was adjourned at 8:25 P.M.

Respectfully submitted,

Vincent Varcadipane
School Business Administrator/Board Secretary