BOARD OF EDUCATION
BOROUGH OF TOTOWA

MEETING MINUTES

05/25/2022

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on May 25, 2022.

1. Call To Order

President Antonucci called the meeting to order at 7:11 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Roll Call

Members Present:	Ms. Antonucci, Mr. Bierach, Ms. Carr, Ms. DeCeglie, Mr. La Rose, Mr. Parlegreco and Mr. Reynoso
Members Absent:	Ms. Alesandrelli and Mr. Kerwin
Also Present:	Patricia Capitelli, Superintendent of Schools
	Vincent Varcadipane, School Business Administrator/Board Secretary
	Mr. Raymond B. Reddin, Board Attorney

3. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

Ms. Antonucci read the following resolution.

YOUTH WEEK

4. Youth Week Resolution - Heather Antonucci

WHEREAS, in the observance of Youth Week, students have been designated in the place and stead of the respective members of the Totowa Board of Education.

WHEREAS, the said students shall conduct the business of the said Board under the guidance of the duly elected Board member.

NOW, THEREFORE BE IT RESOLVED: by the Board, that any and/or all actions on behalf of said Board are hereby and herewith ratified and confirmed as the official actions of the Board as if the same were acting directly in person.

Motion for approval of item 4

MOTION: Mr. Reynoso
SECONDED: Ms. DeCeglie
VOTE: Unanimous

Ms. Capitelli introduced all of the students and their positions.

2021-2022 YOUTH WEEK BOARD OF EDUCATION

Mia Castellitto– President – Ms. Antonucci -President
Madison Mazur – Vice President – Ms. Alesandrelli - Vice President
Julianna Endrikat – Mr. Bierach
Kennadi English – Mr. LaRose
Ava Guarente – Mr. Reynoso
Alexa Gaboda – Mr. Joseph Parlegreco
Hayden Jackson - Mr. Kerwin
Giovanni Porfido – Ms. Carr
Trica Snell – Ms. DeCeglie

SCHOOL ADMINISTRATORS

Alyssa Ricca - Superintendent
Kylie Matos - School Business Administrator, Board Secretary
Sofia Golcev – Principal WPS
Emely Ferreras-Antigua- Vice-Principal WPS
Emily Sosnovska – Principal MS
Lilliana Jimenez – Director of Special Education
Fiorella Silva – Supervisor of Curriculum and Instruction
Katelyn Dominguez – Board of Education Attorney
Daniel Domiciano - Supervisor Building/Grounds

5. Graduation

CASTELLITTO: May I have a motion for item #5 on our agenda, Graduation?

GABODA: I make that motion.

PORFIDO: I second it.

CASTELLITTO: Discussion?

GUARENTE: Is June 21st last day of school for students?

RICCA: Yes. The last day of school is June 21st.

ENDRIKAT: In the past, wasn't our graduation always held on the evening of the last day?

FERRERAS-ANTUGUA: No. There have been years in the past when the students had to return to school a day or two after graduation to complete the 180th day of school. Actually, in the past, students looked forward to coming back again. The pressure is off, and they can enjoy themselves. I know the teachers enjoyed the interaction. They look forward to seeing their students one last time and wishing them luck.

GOLCEV: The earliest last day of school for graduation this school year is June 21st, so I am recommending that the board approve, Tuesday, June 21st, 2022, as the day of graduation.

PORFIDO: I can understand that. Thank you.

ENGLISH: The students receive their diplomas the night of the graduation…is that correct?

RICCA: Yes. They will receive their diplomas.

CASTELLITTO: (WAIT A MOMENT FOR OTHER COMMENTS). Roll call please.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

6. Last Day of School

CASTELLITTO: May I have a motion for item #6 on our agenda, last day of school?

ENGLISH: I make that motion Madame President.

CASTELLITTO: Do I have a second?

GABODA: I second it.

CASTELLITTO: Is there any discussion?

JACKSON: Are we meeting the state requirements for the adequate number of days for this school year?

DOMINGUEZ: Yes, we are. The state requires that students attend school 180 days.

PORFIDO: But what about one session days?

FERRERAS-ANTIGUA: Our dismissals are set at 1:20 P.M. This meets the requirements of the minimum number of hours of instructional time.

DOMINIGUEZ: Legally, passing time between classes does not count along with lunch while homeroom does count.

FERRERAS-ANTIGUA: A 1:20 P.M. dismissal ensures this district that the four hours are met beyond a reasonable doubt.

DOMINGUEZ: It is important that the four hour time requirement demand be met without question. Legally, the state could refuse to count a day spent with less than four hours of instructional time and the district would have to schedule another day of school or jeopardize state funding.

CASTELLITTO: Any other discussions?.....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

7. Field Day/Student Appreciation Day

CASTELLITTO: May I have a motion for item #7 on our agenda, Field Day/Student Appreciation Day?

PORFIDO: I'll make that motion.

ENGLISH: And I'll second it.

CASTELLITTO: Discussion?

SNELL: What is the date for SAD Day?

FERRERAS-ANTIGUA: Friday, June 3rd.

PORFIDO: My impression of Field Day is a lot of physical activity, games, contests, etc. Will this be the same?

FERRERAS-ANTIGUA: Yes. Students will move from each activity to the next. There are several activities in each of the five sections including, for example, boxball, kickball, Karaoke, cam jam, and cornhole.

PORFIDO: It will be interesting to see the participation from the students.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

8. Assembly - Unique Creatures

CASTELLITTO: May I have a motion for item #8 on our agenda, Unique Creatures?

ENGLISH: I make that motion Madame President.

CASTELLITTO: Do I have a second?

GABODA: I second it.

CASTELLITTO: Is there any discussion?

GABODA: I see this program was presented on May 3, 2022, at Memorial School. I assume that this was a program for the younger students.

SOSNOVSKA: Yes, it was for preschool through third grade.

SNELL: What exactly are "Unique Creatures"?

SILVA: Students get a chance to meet and learn about some of the most interesting animals from all over the world. Some include snakes, lizards, insects, birds, and mammals.

JACKSON: I see that this was funded by the PTO.

SOSNOVSKA: This district is fortunate to have a PTO that supports the students with many educational programs.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

9. Assembly - Mr. Peace

CASTELLITTO: May I have a motion for item #9 on our agenda, Mr. Peace?

PORFIDO: I'll make that motion.

ENGLISH: And I'll second it.

CASTELLITTO: Discussion?

PORFIDO: Is Mr. Peace a real person or a comic character?

GOLCEV: Mr. Peace is a national recognized youth motivational speaker.

ENDRIKAT: What exactly is his message?

SILVA: Through the use of hip-hop and humor, he specializes in bullying prevention, cyberbullying, and character education.

GOLCEV: The overall message is to treat people kindly.

JACKSON: This is being presented to students in grades four and five, but it appears his message should be heard by all age groups.

SNELL: I agree

GOLCEV: Please note that this program is being funded by the Totowa Municipal Alliance.

CASTELLITTO: Any further discussion? .....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

10. Professional Days

CASTELLITTO: May I have a motion for item #10 on our agenda, Professional Days?

FRENCH: I make that motion.

MAZUR: I second it.

CASTELLITTO: Any discussion? .....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

11. 2022-2023 School Hours

CASTELLITTO: May I have a motion for item #11, 2022-2023 school hours?

ENDRIKAT: I make a motion.

GABODA: I second it.

CASTELLITTO: Discussion?

MAZUR: It is recommended that the Board approve the same school hours for the 2022-2023 school year.

SNELL: Concerning our problems with courtesy busing, do any of these hours cause a conflict? Would staggered times help our efficiency rating with the State of New Jersey?

DOMICIANO: How would that make any difference? The bus still has to do each route. Wouldn't staggered times just mean that each bus does a double route.

GOLCEV: Actually, bus numbers 1, 6, and 7 are not filled to capacity. This is due to the fact that we try to ensure safety of students by picking up and dropping off on the same side of the street.

DOMICIANO: Buses 6 and 7 do the runs on Totowa Road and Riverview Drive. One bus travels down one side and another bus travels down the other side of the road.

MAZUR: We have never permitted these buses to stop in the middle of these busy thoroughfares to allow children to cross the street to board the bus.

DOMICIANO: I would not feel comfortable doing that either. I would not trust that cars are going to stop and let students board the bus.

RICCA: I could never support such a measure for any reason whether it is budgetary or mandates from the state. Children's safety comes first.

CASTELLITTO: Any other discussions?.....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

12. Community Based Instruction Field Trips

CASTELLITTO: May I have a motion for item #12 on our agenda, Community Based Instruction Field Trips?

MAZUR: I make a motion.

JACKSON: I second it.

CASTELLITTO: Discussion?

GUARENTE: What educational value does this support?

JIMENEZ: Students from the RISE 4 class, along with the teachers and staff, will be provided an opportunity to be exposed and introduced to various businesses in town.

MAZUR: I think we, as a board, should approve of any program that encourages a joined educational union between local businesses in our community and our school system.

GUARENTE: I wholeheartedly agree.

CASTELLITTO: Any other discussions?.....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

13. Special Education Parents Advisory Group (SEPAG)

CASTELLITTO: May I have a motion for item #13 on our agenda, Special Education Parents Advisory Group (SEPAG)?

ENDRIKAT: I make a motion.

GABODA: I second it.

CASTELLITTO: Discussion?

SNELL: Is this a state mandated program?

SILVA: Yes, to be eligible for state aid a Parents Advisory Group must be in place. It is required for all school districts in New Jersey.

PORFIDO: What is the purpose of this group?

RICCA: The purpose of these groups is to provide opportunities for parents and community members to offer input to their districts on critical issues relating to students with disabilities.

JIMENEZ: A Special Education Parents Advisory board can communicate the needs of parents whose children receive special education and related services. It can advise school leaders through parental input.

SILVA: This advisory group can provide opportunities for districts to share information with parents about improvements to programs related to special education and other issues.

JIMENEZ: The recommendation is for the Board to approve the Special Education Parents Advisory Group (SEPAG) meetings for the 2022 - 2023 school year to be held at Washington Park School on Wednesday, November 9, 2022, and Tuesday, February 21, 2023, at 9:30 A.M.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

14. Bus Driver - Substitute

CASTELLITTO: May I have a motion for item #14 on our agenda, Bus Driver- Substitute?

FRENCH: I make that motion.

MAZUR: I second it.

CASTELLITTO: Discussion?

ENGLISH: Isn't Mr. Jacob a custodian in the district?

DOMICIANO: Yes, but this is only a substitute position so he would only be used on a few occasions, if at all.

ENGLISH: I see. Thank you.

CASTELLITTO: Any further discussion? .....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

15. 2021-2022 Extraordinary Aid Application

CASTELLITTO: May I have a motion for item #15 on our agenda, Special Education Extraordinary Aid?

PORFIDO: I'll make that motion.

SNELL: And I'll second it.

CASTELLITTO: Discussion?

GUARENTE: What exactly does this aid support?

JIMENEZ: The extraordinary aid program provides additional aid to districts with classified students who have certain expenses over a set threshold. The application for reimbursement is for costs incurred during the 2021-2022 school year. Applications were accepted through Tuesday, May 10, 2022.

GUARANTE: Thank you.

CASTELLITTO: Any further discussion? .....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

16. Policy Abolishment 1648.14 - Safety Plan for Healthcare Settings in School Buildings - COVID-19

CASTELLITTO: May I have a motion for item #16 on our agenda, Policy Abolishment 1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19?

DOMINGUEZ: The Superintendent recommends the Board abolish mandated Policy 1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19.

MAZUR: I make a motion.

JACKSON: I second it.

CASTELLITTO: Discussion?

MAZUR: I see this policy is being abolished. What is the reason?

DOMINGUEZ: New Jersey Department of Health has notified districts that the ETS is no longer effective. The recordkeeping provision is still in effect for public employers in the State of New Jersey, but not the reporting requirement. If there are changes, the board will address those with updates.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

17. Policy Adoption 1648.15 - Recordkeeping for Healthcare Settings in School Buildings - COVID-19

CASTELLITTO: May I have a motion for item #17 on our agenda, Policy Adoption 1648.15 – Recordkeeping for Healthcare Settings in School Buildings – COVID-19?

DOMINGUEZ: The Superintendent presents to the Board the first read of the new mandated Policy 1648.15 – Recordkeeping for Healthcare Settings in School Buildings – COVID-19.

FRENCH: I make that motion.

ENDRIKAT: I second it.

MAZUR: The Superintendent presents to the Board the first read of the new mandated Policy 1648.15 – Recordkeeping for Healthcare Settings in School Buildings – COVID-19.

CASTELLITTO: Any discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

18. Policy Revision 2415.04 - Title I - District-Wide Parent and Family Engagement

19. Policy Adoption 2415.05 - Title I - School Parent and Family Engagement

CASTELLITTO: May I have a motion for items #18 and #19 on our agenda, Policy Revision 2415.04 – Title I - District-Wide Parent and Family Engagement and Policy Adoption 2415.50 – Title I – School Parent and Family Engagement

SILVA: The Superintendent presents to the Board the first read of the revised mandated Policy 2415.04 – Title I - District-Wide Parent and Family Engagement, and the first read of the new mandated Policy 2415.50 – Title I – School Parent and Family Engagement.

PORFIDO: I'll make that motion.

SNELL: And I'll second it.

CASTELLITTO: Any discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

20. Policy Adoption 2416.01 - Postnatal Accommodations for Students

CASTELLITTO: May I have a motion for item #20 on our agenda, Policy Adoption 2416.01 – Postnatal Accommodations for Students?

JIMENEZ: The Superintendent presents to the Board the first read of the new Policy 2416.01 – Postnatal Accommodations for Students.

ENDRIKAT: I make a motion.

GABODA: I second it.

CASTELLITTO: Any discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

21. Policy Revision 2417 - Student Intervention and Referral Services

CASTELLITTO: May I have a motion for item #21 on our agenda, Policy Revision 2417 – Student Intervention and Referral Services?

PORFIDO: The Superintendent presents to the Board the first read of the revised mandated Policy 2417 – Student Intervention and Referral Services.

FRENCH: I make that motion.

MAZUR: I second it.

CASTELLITTO: Discussion?

PORFIDO: What exactly are theses interventions and services?

JIMENEZ: The code requires a school district choose the appropriate multidisciplinary team approach for planning and delivering the services. In addition, child study team members and other specialists may now participate on intervention and referral service teams.

PORFIDO: Thank you.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

22. Policy Revision 3161 - Examination for Cause

23. Policy Revision 4161 - Examination for Cause

CASTELLITTO: May I have a motion for items #22 AND #23 on our agenda, Policy Revision 3161 – Examination for Cause and Policy Revision 4161 – Examination for Cause?

FERRERAS-ANTIGUA: The Superintendent presents to the Board the first read of the revised Policy 3161 – Examination for Cause, and presents to the Board the first read of the revised Policy 4161 – Examination for Cause.

MAZUR: I make a motion.

JACKSON: I second it.

CASTELLITTO: Discussion?

CASTELLITTO: Hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

24. Policy Revision 5512 - Harassment, Intimidation, and Bullying

CASTELLITTO: May I have a motion for item #24 on our agenda, Policy Revision 5512 – Harassment, Intimidation, and Bullying?

DOMINGUEZ: The Superintendent presents to the Board the first read of the revised mandated Policy 5512 – Harassment, Intimidation, and Bullying.

GABODA: I make a motion.

SNELL: I second it.

CASTELLITTO: Discussion?

SNELL: Why was this revised when there's already a policy in place?

SILVA: This revised mandated policy provides more clarity in terms of language and procedures.

SOSNOVSKA: I applaud New Jersey. It is good to see that positive changes are being made to such an important policy.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

25. Policy Revision 7410 - Maintenance and Repair

26. Regulation Revision 7410 - Maintenance and Repair

CASTELLITTO: May I have a motion for items #25 AND # 26 on our agenda, Policy Revision 7410 – Maintenance and Repair, and Regulation Revision 7410 – Maintenance and Repair?

JACKSON: The Superintendent presents to the Board the first read of the revised mandated Policy 7410 – Maintenance and Repair, and presents to the Board the first read of the revised mandated Regulation 7410 – Maintenance and Repair.

FRENCH: I'll make that motion.

GUARENTE: And I'll second it.

CASTELLITTO: Discussion?

CASTELLITTO: Hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

27. Policy Revision 8420 - Emergency and Crisis Situations

CASTELLITTO: May I have a motion for item #27 on our agenda, Policy Revision 8420 – Emergency and Crisis Situations?

MAZUR: The Superintendent presents to the Board the first read of the revised mandated Policy 8420 – Emergency and Crisis Situations.

FRENCH: I make that motion.

ENDRIKAT: I second it.

CASTELLITTO: Discussion?

FERRERAS-ANTIGUA: What do these revisions entail?

DOMICIANO: A school district shall now review and update its school security drill procedures

FERRERAS-ANTIGUA: Thank you.

CASTELLITTO: Any further discussion? …..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

28. Policy Revision 9320 - Cooperation with Law Enforcement Agencies

29. Regulation Revision 9320 - Cooperation with Law Enforcement Agencies

CASTELLITTO: May I have a motion for items #28 and #29 on our agenda, Policy Revision 9320 – Cooperation with Law Enforcement Agencies, and regulation Revision 9320 – Cooperation with Law Enforcement Agencies?

MAZUR: The Superintendent presents to the Board the first read of the revised mandated Policy 9320 – Cooperation with Law Enforcement Agencies, and presents to the Board the first read of the revised mandated Regulation 9320 – Cooperation with Law Enforcement Agencies

GABODA: I make a motion.

SNELL: I second it.

CASTELLITTO: Discussion?

FERRERAS-ANTIGUA: Again, what do these revisions entail?

DOMINGUEZ: Policies had to be rewritten and governs the development and implementation of policies and procedures for law enforcement operations in a school.

FERRERAS-ANTIGUA: Thank you.

CASTELLITTO: Any further discussion? .....hearing none....roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

SUPERINTENDENT'S REPORT

CASTELLITTO: Ms. Superintendent, can we have your report?

RICCA: The school year is soon coming to an end, and what a year it was! With all the challenges, the Totowa teachers have remained dedicated to providing students with a most positive learning environment. There was also much support from the entire Totowa Community.

FERRERAS-ANTIGUA: The students at Washington Park School have been able to take advantage of the nice weather having recess outside.

GOLCEV: May I add that teachers are free to sign up and have classes outside on the lunch tables. The students appreciate the change in venue.

SILVA: All state testing, grades 3 through 8, has been completed. April and May were busy months, with NJSLA testing grades three to eight including makeups. The students, as well as the teachers, are glad this can be put behind them, and they could now look forward to moving ahead with plans regarding the completion of the school year. Eighth grade is particularly happy since they could look forward to moving on to high school.

RICCA: Students are excited about going on the field trip Tuesday, May 31, to Fairview Lake YMCA. This trip is sponsored by the PTO. In the past, the PTO sponsored a trip to a Broadway play for the eighth grade students. Due to COVID restrictions, this was not possible so they were happy to have found a trip that the students are excited about. It is both fun and educational.

SILVA: This trip promises a diverse natural science program which fulfills many requirements of current curriculum standards. There are also opportunities for team building, problem solving and achievement which allows for students to excel beyond traditional academics and helps build community.

RICCA: Most classes at Fairview Lake YMCA are held outdoors - in a shaded glen, and some are high above camp on the Kittatinny Ridge.

GOLCEV: Washington Park School's spring concert was held on May 17TH. Students, under the direction of Mr. Carl, worked very hard preparing for the concert. The chorus, under the direction of Mr. Latka, also performed. The chorus represented students from grades three through eight.

RICCA: On behalf of the students in this year's Youth Week Program, I would like to thank the Totowa Board of Education, administration, teachers, Mayor and Council for an experience that we will remember for a lifetime. I make a motion that we turn this meeting back over to the elected members of the Totowa Board of Education. Can I have a motion and a second?

SNELL: I'll make that motion.

ENDRIKAT: And I'll second it.

CASTELLITTO: Any other discussions…..hearing none….roll call.

MATOS: Thank you. May I have a roll call?

	YES	NO	Abstain
Mr. Porfido	Yes		
Ms. Guarente	Yes		
Ms. Snell	Yes		
Ms. English	Yes		
Ms. Gaboda	Yes		
Ms. Castellitto	Yes		
Ms. Mazur	Yes		
Ms. Endrikat	Yes		
Ms. Jackson	Yes		

CASTELLITTO: Thank you. (BANG THE GAVEL)

Ms. Capitelli congratulated the students on all of their hard work to completing this year's Youth Week. Ms. Capitelli stated that the students great job and even after practice one they all had the script completely mastered.

The Totowa Board of Education gave the students a round of applause.

30. Informational

NJSLA Testing
Memorial School Spring Concerts
Washington Park School Spring Concert
PTO 8th Grade Dance
Youth Week

Dates for Your Information:

May 26	Youth Week Visitations
May 27 - 30	Schools Closed – Memorial Day Weekend
June 3	Student Appreciation Day
June 9	Awards Assembly
June 14	Kindergarten Moving On – 6:00 P.M. – WPS
June 15	TPK End-of-Year Ceremony
June 15	Kindergarten Moving On Rain Date
June 21	1:20 P.M. Dismissal/Last Day of School
June 21	8th Grade Graduation – 6:00 P.M. – WPS
June 22 – 23	Staff Reports

Use of Facilities:

June 6	PTO General Meeting – 7 P.M. – Washington Park School Gym
June 9	PTO Executive Meeting – 7 P.M. – Washington Park School Media Center

Use of Field:

June	P.A.L. Baseball and Softball Mon. – Fri. 5:00 P.M. – Dusk
	Sat. – Sun. 9:00 A.M. - Dusk

Attachments:

Reports:

- Discipline Reports
- Grade 1 Spring Concert
- Grade 2 Spring Concert
- Grade 3 Spring Concert
- Washington Park School Spring Concert

31. Committee Reports

Ms. Antonucci said committee meetings were not held.

32. Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:56 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel and legal matters. The discussion will last approximately thirty (30) minutes and no action will be taken.

Motion for approval of item 32
MOTION: Mr. Reynoso
SECONDED: Ms. DeCeglie
VOTE: Unanimous

The Board returned from executive session at 8:42 P.M.

33. Substitute Teachers

The Superintendent recommends the Board approve the following substitute teachers submitted by the Substitute Registry:

Priority I
Conahay, Marisa Leigh

Priority II
Laspisa, Luisa
Ogulin, Cara L.
Safar, Hanaa

34. Approval Extended School Year Program Staffing

The Superintendent, in consultation with the Director of Special Education, recommends the Board appoint to the Summer Enrichment Program from Monday, June 27, 2022, through Thursday, July 28, 2022, from 9:00 A.M. – 1:00 P.M., on Mondays through Thursdays the following staff members:

Certified Staff – 2021/2022 Salary Prorated Hourly Based on 1/200th Per Diem.

Heather Corrado Alycia Desmond Gina McQuin
Lori Johnson (Nurse) Maggie Morris (Speech Therapist)

Instructional Aide w/Standard Certificate – Salary at the rate of $19.75 per hour.

LouAnn Martinez Brittany Patten

Instructional Aides w/CEAS, CE, or Four Year College Grad – Salary at the rate of $17.75 per hour.

Joseph Segura Meredith Warburton

Special Education Aides – Salary at the rate of $17.25 per hour.

Antoinette Armagno Sandy Cittrich Cathy Daniele
Solange Dominguez Munoz Michelle Ferrara Norka Parrales
Joanne Schwartz

Physical Therapist – Not to exceed 10 hours per week at the rate of $80.00 per hour.

Nicole Fennel

Occupational Therapist – Not to exceed 10 hours per week at the rate of $80.00 per hour.

Alisha Romano

Behaviorist – Not to exceed 20 hours per week at the rate of $80.00 per hour.

Erica Minde

35. Approval - Medical Leave

The Superintendent, in consultation with the Administrative Team, recommends the Board approve a medical leave for Christine Harris beginning on Wednesday, June 15, 2022, through Thursday, June 23, 2022. Ms. Harris will use seven (7) sick/personal days.

36. Approval – Termination

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the termination of Stacey Dechert, Special Education Aide for the Totowa School District, effective Thursday, May 12, 2022.

37. Resignation – Alexis Puluse

The Superintendent, in consultation with the Administrative Team, recommends the Board accept the resignation of Alexis Puluse, Teacher, for the Totowa School District effective Thursday, June 30, 2022.

38. Resignation – Nicole Fennell

The Superintendent, in consultation with the Administrative Team, recommends the Board accept the resignation of Nicole Fennell, Physical Therapist, for the Totowa School District effective Thursday, July 28, 2022.

39. Rescind Action – Appointment Special Education Aide 2022 – 2023 School Year

The Superintendent, in consultation with the Administrative Team, recommends the Board rescind the action of the April 27, 2022, Reorganization Board meeting Item Number Sixteen, the Reappointment of School Aides for the 2022 – 2023 school year as per attached.

40. Appointment – School Nurse

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint, Jennifer Schweighardt, School Nurse, for the remainder of the 2021 – 2022 and for the 2022 – 2023 school year, pending a successful criminal background check, positive references, and Disclosure and Review of Applicant's Employment History. Ms. Schweighardt will be placed on Step 7, BA +30, $65,470, of the Teacher's Contracted Salary Guide and her start date is to be determined.

Motion for approval of item 33-40
MOTION: Mr. Reynoso
SECONDED: Ms. DeCeglie
VOTE: Unanimous

41. Approval of Minutes- April 27, 2022 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of April 27, 2022, as presented.

Motion for approval of item 41
MOTION: Mr. Reynoso
SECONDED: Mr. Bierach
VOTE: Unanimous

42. Approval of Minutes- April 27, 2022 – Executive Session

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the Executive Session during the meeting of April 27, 2022, as presented.

Motion for approval of item 42
MOTION: Ms. DeCeglie
SECONDED: Mr. Reynoso
VOTE: Unanimous

43. Approval of Bills List – May

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the May Bills List as presented.

44. Acceptance of Financial Status Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of April 2022, as presented.

45. Monthly Financial Certification of the Board Secretary and the Board of Education – April

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board certify that the major accounts and fund balances in the 2021-2022 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

46. Acceptance of Bank Reconciliations – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Bank Reconciliations for the month of April 2022, as presented.

47. Acceptance of Board Secretary Report – April

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Board Secretary Report for the month of April 2022, as presented.

48. Acceptance of Treasurer of School Monies Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Treasurer Report for the month of April 2022, as presented.

49. Acceptance of Financial Summary Report – April

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Summary Report for the month of April 2022, as presented.

50. Approval of Line-Item Budget Transfers – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item budget transfer for the month of April 2022, as presented. (See Attachment #1 Monthly Transfer Report)

51. Acceptance of Revenue Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of April 2022, as presented.

52. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

Vendor	Description	Check #	Amount
Pomptonian Food Service	Invoice #912040822	1488	$ 12,744.25
Pomptonian Food Service	Invoice #912041522	1489	$ 9,599.94
Pomptonian Food Service	Invoice #912042222	1490	$ 6,516.48
Pomptonian Food Service	Invoice #912042922	1491	$ 18,368.72
Pomptonian Food Service	Invoice #912050622	1492	$ 14,261.62

53. Approval of Out of District Contracts 2022-2023

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the out of district contract, for students OD181902 to P.G. Chambers School for the 2022-2023 school year and ESY 2022 in the amount of $77,617.80 and $12,936.30 respectively.

54. Approval of Cafeteria Meals Price List

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the 2022-2023 Cafeteria Meals price list. (See Attachment #2)

55. Approval of Food Service Management Fee and Guaranteed Language

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the food service management fee and guaranteed language from the Pomptonian Inc., for the 2022-2023 school year. (See Resolution, attachment #3)

56. Approval of the Safety Grant Application – New Jersey Schools Insurance Group ERIC West Sub Fund

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the New Jersey School Insurance Group ERIC West Sub fund Safety Grant Application in the amount of $5,600.00 for the purchase of a new security cameras, a potential new security hard drive, window coverings and security signage around the new turf field. (See attachment #4)

57. Approval of Transportation Contract for 2022-2023

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the renewal of the district's transportation contracts with First Student for the 2022-2023 school year. A CPI (Consumer Price Index) annual increase of 1.91% will be given. (See Attachment #5)

Route 1	Memorial – St. Francis – WPS	$26,150.22
Route 2	Memorial – St. Francis – WPS	$26,150.22
Route 3	Memorial – St. Francis – WPS	$26,150.22
Route 4	Memorial – St. Francis – WPS	$26,150.22
Route 5	Memorial – St. Francis – WPS	$26,150.22
Route 6	Memorial – St. Francis – WPS	$26,150.22
Route 7	Memorial – St. Francis – WPS	$26,150.22
Route 8	Memorial – St. Francis – WPS	$26,150.22

58. Approval of Contracts – Pursuant to PL 2015 Chapter 47

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends Pursuant to PL 2015, Chapter 47 the Totowa Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A: 18. Et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq.

First Student
Lyons Environmental Services LLC
Dr. Marzena Odorczuk
Passaic Valley High School
Lawn Doctor
PG Chambers
Premiere Energy
Raymond B. Reddin
Adam, Gutierrez & Lattiboudere LLC
Rullo & Juillet Associates
Washington South
Delta Dental Insurance
Phoenix Advisors, LLC
DJ Egarian & Associates Inc.
Advance Education Advisement Corporation
Hanson & Ryan Inc.
Metropolitan Life
Lincoln National
Di Dio Electric Inc.
United Fire Sprinkler
Lightpath/Altice
Bayada Pediatrics
Northern Region Educational Services Commission
Bergen County Special Services
Staples
School Specialty
Stauss Esmay Associates
Realtime
System 3000
CC Productions
Metro Fire and Safety Co.
The Educational Services Commission Of New Jersey
Jan Fence
The Homestead Roofing Co Inc
LinkIt!
JAM Graphics
Warmaire Conditioning LLC
Pomptonian
National Geographic Learning Exploring Science
New Jersey School Insurance Group ERIC West Sub Fund
Sterba & Associates
Lerch, Vinci, and Higgins
Millenium Strategies, LLC
Innovation Designs For Education
Gaeta Recycling Co Inc
Totowa Police Department
Valic
Equitable
Houghton, Mifflin, Harcourt
Study Island and Edmentum
Industrial Appraisal
Optimum
Advanced Central Heating and Cooling
Arrow Elevator Inc
Viking Inc
CJ Vanderbeck
Verizon
E-Rate Consulting
J&J Gym Floors
ACES Cooperative Pricing System
Spinella Landscaping
Structural Workshop LLC
Fence America
Commission for the Blind and Visually Impaired
Hunterdon County Educational Services Commission
LandTek Group, Inc
Briggs Associates
Commercial Protective
Sourcewell CoOp
J.A. Frezza & Associates LLC
Keystone Sports Construction
Alvino Asphalt, LLC
The Shepard School
Follet

Motion for approval of item 43-58
MOTION: Mr. Reynoso
SECONDED: Ms. DeCeglie
VOTE: Unanimous (Mr. Bierach and Mr. Parlegreco abstained from PO 22-1556 of item #43 Bills List May)

59. Old Business

There was no old business.

60. New Business

There was no new business.

61. Hearing and Petition of Citizens

No citizens wished to be heard.

62. Other Matters of a Timely Nature

There was no other matters of a timely nature.

63. Adjournment

Upon motion by Mr. Bierach and seconded by Ms. DeCeglie this meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Vincent Varcadipane
School Business Administrator/Board Secretary