BOARD OF EDUCATION
BOROUGH OF TOTOWA

MEETING MINUTES

05/01/2024

The Regular Meeting (Reorganization Meeting) of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on May 1, 2024.

1. Call to Order

Board Secretary, Mr. Varcadipane called the meeting to order at 7:08 P.M.

Mr. Varcadipane led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

3. Results of the 2024 Annual School Election

Mr. Varcadipane announced the following results of the annual School Election held on April 16, 2024: Mr. Danny Palazzo, Mr. Gregory La Rose and Ms. Julie Alesandrelli were elected to three year terms.

4. Oath of Office

Mr. Varcadipane administered the Oath of Office to Mr. Danny Palazzo, Mr. Gregory La Rose and Ms. Julie Alesandrelli.

5. Roll Call

Members Present:	Ms. Alesandrelli 2027, Ms. Antonucci 2026, Mr. Bierach 2025, Ms. Coiro 2026, Mr. La Rose 2027, Mr. Palazzo 2027, Mr. Parlegreco 2025 and Dr. Vancheri 2026
Members Absent:	Ms. Carr 2025
Also Present:	Patricia Capitelli, Superintendent of Schools
	Vincent Varcadipane, School Business Administrator/Board Secretary
Also Present:	Raymond B. Reddin, Board Attorney

6. Election of Board President

Mr. Varcadipane opened the floor to nominations for the office of Board President.

Mr. Bierach said at this time she would like to make a motion to nominate Ms. Antonucci.

Mr. Varcadipane asked Ms. Antonucci if he accepted the nomination.

Ms. Antonucci said yes, she would accept.

Mr. Varcadipane asked for a second.

Mr. La Rose seconded the nomination.

Mr. Varcadipane asked for any further nominations.

There were no other nominations. Mr. Varcadipane asked for a motion to close nominations and accept Ms. Antonucci as Board President.

Ms. Alesandrelli moved to close nominations, Mr. Bierach seconded closing nominations.

Mr. Varcadipane asked for a roll call.

Vote: Yes: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Coiro, Mr. La Rose, Mr. Palazzo, Mr. Parlegreco, and Dr. Vancheri

7. Election of Board Vice President

Ms. Antonucci opened the floor for nominations for Vice President.

Dr. Vancheri nominated Ms. Alesandrelli for the position of Vice President.

Ms. Antonucci asked Ms. Alesandrelli if she accepted the nomination.

Ms. Alesandrelli said she would accept the nomination.

Ms. Antonucci asked for a second on the nomination.

Mr. Bierach seconded the nomination.

Ms. Antonucci asked if there were any other nominations for Vice President.

There were no other nominations. Ms. Antonucci asked for a roll call.

Mr. Varcadipane asked for a roll call.

Vote: Yes: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Coiro, Mr. La Rose, Mr. Palazzo, Mr. Parlegreco, and Dr. Vancheri

8. Board Committees

The newly elected Board President, Ms. Antonucci, appointed the following chairpersons and committees:

Building Committee	Education Committee	Finance Committee
Ms. Alesandrelli - Chairperson	Ms. Carr - Chairperson	Ms. Antonucci - Chairperson
Mr. Palazzo	Ms. Coiro	Mr. Bierach
Mr. Parlegreco	Dr. Vancheri	Ms. Coiro
Mr. La Rose		

9. Delegates and Alternatives

Ms. Antonucci asked for delegates for the Passaic County School Boards and the New Jersey School Boards Association.

Ms. Antonucci asked Mr. Bierach if he would be the delegate for the Passaic County School Boards Association and New Jersey School Boards Association.

Mr. Bierach accepted.

Ms. Antonucci recommended Ms. Carr to be the alternate.

Ms. Antonucci asked for a roll call.

Vote: Yes: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Coiro, Mr. La Rose, Mr. Palazzo, Mr. Parlegreco, and Dr. Vancheri

10. Public to be Heard

There was no public to be heard.

11. Board Policies

The Superintendent recommends the Board approve all by-laws, policies, and regulations in existence. These by-laws, policies, and regulations will continue in force until superseded or executed.

12. Curricula

The Superintendent, in consultation with the Administrative Team, recommends the Board approve all curricula, textbooks, workbooks, and materials relative to the New Jersey Student Learning Standards.

13. Appointment – Board Secretary

The Superintendent recommends the Board appoint Vincent Varcadipane as Board Secretary for the period of July 1, 2024, through June 30, 2025.

14. Appointment – Acting Board Secretary for Emergency Purposes

The Superintendent recommends the Board appoint Domenic Picarelli as Acting Board Secretary for emergency purposes for the period of July 1, 2024, through June 30, 2025.

15. Appointment – Treasurer of School Monies

The Superintendent recommends the Board appoint Lisa Nash as the Treasurer of School Monies for the period of July 1, 2024, through June 30, 2025, at the budgeted figure.

16. Appointment – Auditor

The Superintendent recommends the Board appoint the firm of Lerch, Vinci, and Higgins of Fair Lawn as School Auditors for the period of July 1, 2024, through June 30, 2025.

17. Appointment – Special Counsel

The Superintendent recommends the Board appoint Adams, Gutierrez & Lattiboudere, LLC as Special Counsel to the Totowa School District for the period of July 1, 2024, through June 30, 2025.

18. Appointment – Attorney

The Superintendent recommends the Board appoint Raymond B. Reddin, Esq. as School Board Attorney for the period of July 1, 2024, through June 30, 2025.

19. Negotiator

The Superintendent recommends the Board appoint Raymond B. Reddin, Esq. as negotiator for the Totowa School District for the period of July 1, 2024, through June 30, 2025.

20. Appointment – School Medical Examiner

The Superintendent recommends the Board appoint Dr. Marzena Odorczuk as School Medical Examiner for the period of July 1, 2024, through June 30, 2025.

21. Appointment – Attendance Officer

The Superintendent recommends the Board appoint Gladys Campanile as the Attendance Officer for the 2024 – 2025 school year.

22. Appointment – Acting Attendance Officer

The Superintendent recommends the Board appoint Danielle Berdan as the acting Attendance Officer for emergency purposes for the 2024 – 2025 school year.

23. Approval – Job Descriptions

The Superintendent, in consultation with the Administrative Team, recommends the Board approve all job descriptions.

24. Designation of District Newspaper

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following newspaper for its legal advertisements:

North Jersey Media Group
1 Garrett Mountain Plaza
PO Box 471
Woodland Park, NJ 07424

25. Bank Depositories

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following list of bank depositories for the period of July 1, 2024, through June 30, 2025, and further approve authorized signatures:

Valley Bank	Totowa
Lakeland Bank	Totowa

26. Appointment – Investment Officer

The Superintendent recommends the Board appoint Vincent Varcadipane as the Investment Officer for the 2024 – 2025 school year.

27. Appointment – Public Agency Compliance Officer

The Superintendent recommends the Board appoint Vincent Varcadipane as the Public Agency Compliance Officer for the 2024 – 2025 school year.

28. Approval – Chart of Accounts

The Superintendent recommends the Board approve the existing chart of accounts, unless modified by the Board of Education, in accordance with the applicable by-laws, policies, and/or rules and regulations for the 2024 – 2025 school year.

29. Appointment – Safety and Health Designee

The Superintendent recommends the Board appoint Vincent Varcadipane as the Safety and Health Designee for the 2024 – 2025 school year.

30. Representative – Northern Region Educational Services Commission

It is recommended that Patricia Capitelli be appointed as a board representative to the Northern Region Educational Services Commission.

31. Alternate Representative – Northern Region Educational Services Commission

The Superintendent recommends the Board appoint Lauren Terranova as an alternate board representative to the Northern Region Educational Services Commission.

32. Contracts

The Superintendent recommends the Board honor all contracts presently in existence. These contracts will continue to be in force until superseded or executed.

33. Appointment – Purchasing Agent

The Superintendent recommends the Board appoint Vincent Varcadipane as the Purchasing Agent and authorization to award contracts up to the bid threshold and set quote threshold at 15% of the bid threshold amount.

34. Appointment – School Safety Specialist

It is recommended the Board appoint Patricia Capitelli as the School Safety Specialist for the 2024 – 2025 school year.

35. Appointment – Student Safety Officer

The Superintendent recommends the Board appoint Lauren Terranova as the Student Safety Officer for the 2024 – 2025 school year.

36. Appointment – NJSMART Point of Contact

The Superintendent recommends the Board appoint Alvin Cheng as the NJSMART Point of Contact for the 2024 – 2025 school year.

37. Appointment – District Anti-Bullying Coordinator

It is recommended the Board appoint Patricia Capitelli as the District Anti-Bullying Coordinator for the 2024 -2025 school year.

38. Appointment – HIB Anti-Bullying Coordinators

The Superintendent recommends the Board appoint Joseph Compel (Memorial School) and David Bower (Washington Park School) as the HIB Anti-Bullying Coordinators for the 2024 – 2025 school year.

39. Appointment – HIB Anti-Bullying Specialist

The Superintendent recommends the Board appoint Maggie Morris (Memorial School) and Timothy Tracy (Washington Park School) as the HIB Anti-Bullying Specialists for the 2024 -2025 school year.

40. Appointment – Affirmative Action Officer/504 Compliance Officer

The Superintendent recommends the Board appoint Debra Barone as the Affirmative Action Officer/504 Compliance Officer for the 2024 – 2025 school year.

41. Appointment – Substance Abuse Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the Substance Abuse Coordinator for the 2024 – 2025 school year.

42. Appointment – Right to Know Officer

The Superintendent recommends the Board appoint Vincent Varcadipane as the Right to Know Officer for the 2024 – 2025 school year.

43. Appointment – Integrated Pest Management Coordinator

The Superintendent recommends the Board appoint Vincent Varcadipane as the Integrated Pest Management Coordinator for the 2024 – 2025 school year.

44. Appointment – Officer of Public Records

The Superintendent recommends the Board appoint Vincent Varcadipane as the Officer of Public Records for the 2024 – 2025 school year.

45. Appointment – LEA New Jersey Student Learning Assessments Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the LEA New Jersey Student Learning Assessments Test Coordinator for the 2024 – 2025 school year.

46. Appointment – LEA New Jersey Student Learning Assessments IT Contact

The Superintendent recommends the Board appoint Alvin Cheng as the IT Contact for the LEA New Jersey Student Learning Assessments for the 2024 – 2025 school year.

47. Appointment – ESSA Coordinator

The Superintendent recommends the Board appoint Joseph Compel as the ESSA Coordinator for the 2024 – 2025 school year.

48. Appointment – Data Coordinator

The Superintendent recommends the Board appoint Alvin Cheng as the Data Coordinator for the 2024 – 2025 school year.

49. Appointment – District Technology Coordinator

The Superintendent recommends the Board appoint Alvin Cheng as the District Technology Coordinator for the 2024 – 2025 school year.

50. Appointment – District Liaison with Law Enforcement

The Superintendent recommends the Board appoint Patricia Capitelli as the District Liaison with Law Enforcement for the 2024 – 2025 school year.

51. Appointment – District Educational Stability Liaison

The Superintendent recommends the Board appoint Lauren Terranova as the District Educational Stability Liaison for the 2024 – 2025 school year.

52. Appointment – District Homeless Education Liaison

The Superintendent recommends the Board appoint Lauren Terranova as the District Homeless Education Liaison for the 2024 – 2025 school year.

53. Appointment – District Bilingual/ESL Point of Contact

The Superintendent recommends the Board appoint Lauren Terranova as the District Bilingual/ESL Point of Contact for the 2024 – 2025 school year.

54. Appointment – District Testing Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the District Testing Coordinator for the 2024 – 2025 school year.

55. Appointment – State Testing Coordinator

The Superintendent recommends the Board appoint Lauren Terranova as the State Testing Coordinator for the 2024 – 2025 school year.

56. Appointment – Early Childhood Contact

The Superintendent recommends the Board appoint Aldo Deodino as the Early Childhood Contact for the 2024 – 2025 school year.

57. Appointment – Intervention and Referral Services Coordinators

The Superintendent recommends the Board appoint Joseph Compel (Memorial School) and David Bower (Washington Park School) as the Intervention and Referral Services Coordinator for the 2024 – 2025 school year.

58. Readoption – Evaluation Instruments for Administrators

The Superintendent recommends the Board readopt the evaluation instruments for all of the Administrators of the Totowa School District for the 2024 – 2025 school year.

59. Readoption – Evaluation Instruments for Teachers

The Superintendent recommends the Board readopt the evaluation instrument for the teaching staff members of the Totowa School District for the 2024 – 2025 school year.

60. Readoption – Evaluation Instruments for Other Certified and Non-Certified Staff Members

The Superintendent recommends the Board readopt the evaluation instruments for all other certified and non-certified staff members of the Totowa School District for the 2024– 2025 school year.

61. Pay Rates – 2024/2025 School Year

The Superintendent recommends the Board approve the following per diem, hourly, and substitute rate of pay for the 2023 – 2024 school year:

Substitute Teachers

Priority I	$150.00 per day
Priority II	$150.00 per day
Priority III	$150.00 per day
School Nurse	$200.00 per day
Bedside Teacher	$ 35.00 per hour

62. Approval of Petty Cash Funds

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the following Petty Cash Accounts:

Petty Cash Checking Account	$1,000.00	Vincent Varcadipane
Business Office Petty Cash Fund	$ 100.00	Domenic Picarelli
Memorial School Petty Cash Fund	$ 100.00	Joseph Compel
Superintendent's Office Petty Cash Fund	$ 100.00	Pam Steinhilber

63. Mentoring Plan 2024 – 2025

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Totowa School District Mentoring Plan for the 2024 – 2025 school year.

64. Approval of Public Meeting Schedule

The Superintendent recommends the Board approve the following tentative Public Meeting Schedule for the 2024 – 2025 school year:

May 29, 2024	June 19, 2024
July 31, 2024	September 4, 2024
September 18, 2024	October 16, 2024
November 20, 2024	December 11, 2024
January 29, 2025	February 19, 2025

February 26, 2025 – Budget Approval (Tentative)
March 19, 2025 – Public Hearing (Tentative)
April 30, 2025 – Reorganization (Tentative)

65. Instructional Resource List

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Totowa School District Instructional Resource List for the 2024 – 2025 school year.

66. Policy & Regulation 5600 – Student Discipline/Code of Conduct

The Superintendent presents to the Board the readoption of Policy & Regulation 5600 – Student Discipline/Code of Conduct.

67. Parliamentary Procedure

The Superintendent recommends the Board approve Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to the parliamentarians for the 2024 – 2025 school year.

68. Special Education Summer School Placements

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the following Special Education summer school placements:

Student #	Program	Dates	Transportation*	
	OOD181901	P.G. Chambers School	7/08 – 8/16	Yes*
	22-23-01	Windsor Learning Center	7/08 – 8/16	Yes*
	OOD192002	Shepard School	7/01 – 8/13	Yes*
	OOD222301	Hand over Hand	6/24 – 8/23	Yes
	OOD232401	Alpine Learning Group	7/01-7/14	Yes*
	OOD232402	Phoenix Center	7/01-7/26	Yes*

*Transportation to be provided by the Northern Region Educational Services Commission.

69. Out-of-District Placements

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the following out-of-district placements for the 2024 – 2025 school year:

Student #	Placement		Transportation*
	OOD181901	P.G. Chambers School	Yes*
	OOD192002	Shepard School	Yes*
	22-23-01	Windsor Learning Center	Yes*
	OOD222301	Hand over Hand	Yes
	OOD232401	Alpine Learning Group	Yes*
	OOD232402	Phoenix Center	Yes*

*Transportation to be provided by the Northern Region Educational Services Commission.

70. Bayada Pediatrics Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with Bayada Pediatrics to provide a Registered School Nurse, as needed, on a substitute basis for the 2024 - 2025 school year at the rate of $68.00 per hour.

71. Northern Region Educational Services Commission Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract for Child Study Team Evaluations with the Northern Region Educational Services Commission on an as-needed basis for the 2024 - 2025 school year.

72. Northern Region Educational Services Commission Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with the Northern Region Educational Services Commission to provide Occupational Therapy, Physical Therapy, and Speech Services on an as-needed basis from July 1, 2024, through June 30, 2025.

73. Mental Health Clinic of Passaic Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with the Mental Health Clinic of Passaic to provide psychiatric evaluations on an as-needed basis for the 2024 – 2025 school year at the rate of $950 per evaluation.

74. J and B Therapy, LLC Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with J and B Therapy, LLC, an approved Clinic and Agency for the State of New Jersey, to provide professional services for the 2024 – 2025 school year as per the attached.

75. Bergen County Special Services Contract

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the contract with Bergen County Special Services, Educational Enterprises Division, for Educational Audiology Services to be provided on basis of need for student #AUD-23-24-01 for the remainder of the 2023 – 2024 school year at a rate not to exceed $1,316.00. Billing will be for services provided only.

76. Special Education Bus Aides

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve Joanne Schwartz, Toni Malatesta, and Cathy Daniele (substitute) as Bus Aides for the Totowa Public Schools bus for the 2024 – 2025 school year. Payment will be made through the Northern Region Educational Services Commission.

77. Professional Days

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submitted Professional Days as per the attached.

78. Policy Revision 1140 – Educational Equity Policies/Affirmative Action

The Superintendent presents to the Board the second read of the revised mandated Policy 1140 - Educational Equity Policies/Affirmative Action.

79. Policy Revision 1523 – Comprehensive Equity Plan

The Superintendent presents to the Board the second read of the revised mandated Policy 1523 - Comprehensive Equity Plan.

80. Policy Revision 1530 – Equal Employment Opportunities

The Superintendent presents to the Board the second read of the revised mandated Policy 1530 - Equal Employment Opportunities.

81. Policy Revision 1550 – Equal Employment/Anti-Discrimination Practices

The Superintendent presents to the Board the second read of the revised mandated Policy 1550 – Equal Employment/Anti-Discrimination Practices.

82. Policy Revision 2260 – Equity in School and Classroom Practices

The Superintendent presents to the Board the second read of the revised mandated Policy 2260 – Equity in School and Classroom Practices.

83. Policy Revision 2411 – Guidance Counseling

The Superintendent presents to the Board the second read of the revised mandated Policy 2411 – Guidance Counseling.

84. Policy Revision 2423 – Bilingual Education

The Superintendent presents to the Board the second read of the revised mandated Policy 2423 - Bilingual Education.

85. Policy Revision 2431.4 – Prevention and Treatment of Sport-Related Concussions and Head Injuries

The Superintendent presents to the Board the second read of the revised mandated Policy 2431.4 – Prevention and Treatment of Sport-Related Concussions and Head Injuries.

86. Policy Revision 3211 – Code of Ethics

The Superintendent presents to the Board the second read of the revised Policy 3211 - Code of Ethics.

87. Policy Revision 5570 - Sportsmanship

The Superintendent presents to the Board the second read of the revised Policy 5570 Sportsmanship.

88. Policy Revision 5750 – Equitable Educational Opportunity

The Superintendent presents to the Board the second read of the revised mandated Policy 5750 - Equitable Educational Opportunity.

89. Policy Revision 5841 – Secret Societies

The Superintendent presents to the Board the second read of the revised Policy 5841 - Secret Societies.

90. Policy Revision 5842 – Equal Access of Student Organizations

The Superintendent presents to the Board the second read of the revised Policy 5842 - Equal Access of Student Organizations.

91. Policy Revision 7610 - Vandalism

The Superintendent presents to the Board the second read of the revised Policy 7610 - Vandalism.

92. Adoption Policy 9323 – Notification of Juvenile Offender Case Disposition

The Superintendent presents to the Board the second read of the new Policy 9323 – Notification of Juvenile Offender Case Disposition.

93. Regulation Revision 1530 – Equal Employment Opportunity Complaint Procedure

The Superintendent presents to the Board the second read of the revised mandated Regulation 1530 – Equal Employment Opportunity Complaint Procedure.

94. Regulation Revision 2200 – Curriculum Content

The Superintendent presents to the Board the second read of the revised mandated Regulation 2200 - Curriculum Content.

95. Regulation Revision 2260 – Equity in School and Classroom Practices Complaint Procedure

The Superintendent presents to the Board the second read of the revised mandated Regulation 2260 – Equity in School and Classroom Practices Complaint Procedure.

96. Regulation Revision 2423 – Bilingual Education

The Superintendent presents to the Board the second read of the revised mandated Regulation 2423 - Bilingual Education.

97. Regulation Revision 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries

The Superintendent presents to the Board the second read of the revised mandated Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries.

98. Adoption Regulation 5440 – Honoring Student Achievement

The Superintendent presents to the Board the second read of the new Regulation 5440 - Honoring Student Achievement.

99. Regulation Revision 7610 - Vandalism

The Superintendent presents to the Board the second read of the revised Regulation 7610 – Vandalism.

100. Harassment, Intimidation, and Bullying Report

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Harassment, Intimidation, and Bullying Report as per the attached

101. Instructional Resource List 2023 2024 Revision

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the addition of White Bird: A Wonder Story by R. J. Palacio (Author) to the seventh-grade Instructional Resource List.

102. Curricular Revisions 2023 – 2024

The Superintendent, in consultation with the Administrative Team, recommends the Board approve curricular revisions to the following courses for the 2023 – 2024 school year:

Reading, Grade 7
Social Studies, Grade 7
Writing, Grade 7

103. Bus Evacuation Drill

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the Bus Evacuation Drill at Washington Park School on Friday, April 26, 2024, with the Totowa Bus, conducted by Lauren Terranova.

104. New Jersey Learning Acceleration Program: High-Impact Tutoring Grant Project

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the amendment of the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant Project to be submitted to the New Jersey Department of Education.

105. Calendar Revisions

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following calendar revisions:

Monday, May 20, 2024	Schools Closed

106. Graduation Dance

The P.T.O. in conjunction with the Totowa School District is sponsoring a dance for the eighth-grade students to be held on Wednesday, May 15, 2024, from 6:00 P.M. to 10:00 P.M. at The Grande. Eighth-grade students will be excused from school at 1:20 P.M. It is recommended that this activity be approved for the eighth-grade students.

107. Mad Science – Up, Up, and Away Assembly

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Mad Science – Up, Up, and Away Assembly to visit Memorial School on Wednesday, May 15, 2024, to present two shows. The first show will begin at 9:15 A.M. for the second and third grade students and the second show will begin at 10:15 A.M. for the preschool and kindergarten students.

108. Orton Gillingham Training

The Superintendent, in consultation with the Supervisor of Instruction and Curriculum, recommends the Board approve hosting the Orton Gillingham Training provided by the Institute for Multi-Sensory Education on Tuesday, June 18, 2024, through Friday, June 21, 2024. The training will take place from 8:30 A.M. – 4:30 P.M. in the Washington Park School Gym.

109. Use of Facilities PTO Pizza Lunch

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of the PTO for use of the cafeterias at Memorial School and Washington Park School on Monday, June 17, 2024, to provide pizza and water to the students in grades kindergarten through eighth. The PTO is also requesting tables and carts to deliver the water and pizza.

Motion for approval of item 11-109

MOTION: Ms. Coiro
SECONDED: Dr. Vancheri
VOTE: Unanimous (Dr. Vancheri abstained from item #17 and all NRESC related items on the Report of the Superintendent)

110. Informational

Totowa Education Foundation Play – Annie, Jr.

NJSLA Testing

District Art Show and Science Fair

Dates for Your Information:

Apr. 29–May 3	Grades 3 – 5 New Jersey Student Learning Assessment
May 6 – 10	Grades 6 – 8 New Jersey Student Learning Assessment
May 10	Marking Period 4 Progress Reports Grades 5-8
May 13-14	Grades 5 & 8 New Jersey Learning Assessment Science
May 14	Grade 1 Spring Concert – 5:30 P.M. WPS
May 14	Grade 2 Spring Concert – 6:30 P.M. WPS
May 14	Grade 3 Spring Concert – 7:30 P.M WPS
May 16	MS Field Day
May 16	Spring Concert WPS – 6:00 P.M. WPS
May 20	Schools Closed
May 23	1:20 P.M. Dismissal
May 27	Schools Closed
May 28	Youth Week Town Council -7:00 P.M. WPS
May 29	Board of Education Meeting – Youth Week – 7:00 P.M. WPS

Use of Facilities:

May 6	PTO Executive Meeting (WPS)
May 10	PTO Kids' Tricky Tray (WPS)

Use of Field:

May	PAL Softball/Baseball (WPS)

Attachments:

Reports:

Discipline Reports
Art Show and Science Fair
Annie, Jr. Spring Musical

111. Committee Reports

Ms. Antonucci stated committee meetings were not held.

112. Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:21 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel and legal matters. The discussion will last approximately twenty (20) minutes and no action will be taken.

Motion for approval of item 112

MOTION: Mr. Bierach
SECONDED: Ms. Alesandrelli
VOTE: Unanimous

The Board returned from executive session at 7:54 P.M.

113. Appointment and Assignment Tenured Teaching Staff

The Superintendent, in consultation with the Administrative Team, recommends the appointment and assignment of the tenured teaching staff members consistent with the enclosed attachment.

114. Appointment and Assignment Non-Tenured Teaching Staff

The Superintendent, in consultation with the Administrative Team, recommends the appointment and assignment of the non-tenured teaching staff members consistent with the enclosed attachment.

115. Appointment, Assignment, and Salary Placement Tenured Administrators

The Superintendent recommends the appointment, assignment, and salary placement of the tenured administrators consistent with the enclosed attachment.

116. Appointment, Assignment, and Salary Placement Non-Tenured Administrator

The Superintendent recommends the appointment, assignment, and salary placement of the non-tenured administrator consistent with the enclosed attachment.

117. Appointment and Salary Placement Supervisor of Building and Grounds

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the appointment and salary placement of the Supervisor of Building and Grounds consistent with the enclosed attachment.

118. Appointment, Assignment, and Salary Guide Placement Tenured Administrative Assistants

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary guide placement of the tenured administrative assistants consistent with the enclosed attachment.

119. Appointment, Assignment, and Salary Guide Placement Non-Tenured Administrative Assistant

The Superintendent, in consultation with the Administrative Team, recommends the appointment, assignment, and salary guide placement of the non-tenured administrative assistant consistent with the enclosed attachment.

120. Appointment and Assignment Tenured Custodial Engineers

The Superintendent, in consultation with the Administrative Team, recommends the appointment and assignment of the tenured custodial engineers consistent with the enclosed attachment.

121. Appointment and Assignment Non-Tenured Custodial Engineers

The Superintendent, in consultation with the Administrative Team, recommends the appointment and assignment of the non-tenured custodial engineers consistent with the enclosed attachment.

122. Appointment and Salary Placement Technology Coordinators

The Superintendent, in consultation with the Administrative Team, recommends the appointment and salary placement of the technology coordinators consistent with the enclosed attachment.

123. Appointment and Salary Placement School Resource Officer

The Superintendent, in consultation with the Administrative Team, recommends the appointment and salary placement of the School Resource Officer consistent with the enclosed attachment.

124. Appointment & Salary Placement Confidential Secretary

The Superintendent, in consultation with the Administrative Team, recommends the appointment and salary placement of the Confidential Secretary consistent with the enclosed attachment.

125. Appointment – Part-time Speech/Language Therapist

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Julie Levy as Part-time Speech/Language Therapist for the 2024 – 2025 school year at the rate of $80 per hour for approximately twenty-five (25) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

126. Appointment – Part-time Occupational Therapist

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Alisha Romano as Part-time Occupational Therapist for the 2024 – 2025 school year at the rate of $80 per hour for approximately twenty (20) to twenty-five (25) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

127. Appointment – Part-time Occupational Therapist

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Susan Fruhbeis as Part-time Occupational Therapist for the 2024 – 2025 school year at the rate of $80 per hour for approximately twenty-five (25) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

128. Appointment – Part-time Behavior Analyst

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Erica Minde as Part-time Behavior Analyst for the 2024 – 2025 school year at the rate of $80 per hour not to exceed twenty-nine and one-half (29.5) hours per week. If additional hours are needed, they must be pre-approved by the Superintendent.

129. Appointment – Part-time Custodian

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint James Buttimore as part-time Custodian for the 2024 – 2025 school year for six (6) hours per day at a salary of $24,750.

130. Appointment – School Bus Driver

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Donna Alvino as school bus driver for the 2024 – 2025 school year at a rate of $26 per hour not to exceed twenty-nine and one-half (29.5) hours per week.

131. Non-Renewal - Non-Tenured Staff Member

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the non-renewal of the non-tenured employee as per the attached.

132. Reappointment – School Aides

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the reappointment of School Aides for the 2024 -2025 school year as per the attached.

133. CST Summer Hours

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve Danielle Berdan, Psychologist, Alina Toporivska, LDT-C, and Gladys Campanile, Social Worker, for summer services as needed, from Monday, June 24, 2024 - Friday, August 2, 2024, not to exceed fifty (50) hours at the prorated individual hourly per diem based on the 2023-2024 salary guide and Debra Barone, Guidance, not to exceed ten (10) hours.

The Superintendent, in consultation with the Director of Special Education, further recommends the Board approve Related Services Providers, Alicia Romano, Occupational Therapist, Susan Frehbeis, Occupational Therapist, Julie Levy, Speech Therapist, and Erica Minde, Behaviorist, at the rate of $80 per hour and Maggie Morris, Speech Therapist, at the prorated individual hourly per diem based on the 2023-2024 salary guide on an as-needed basis during the summer to do evaluations and/or attend meetings.

134. Renewal of Agreement with the Totowa Police Department 2024 -2025

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the renewal of the position Police Officers (Armed). All Police Officers will be New Jersey State Certified, active members of the Totowa Police Department, and live in the Borough of Totowa. Police Officers will be compensated $50 per hour.

135. Expense Stipend

The Superintendent recommends the Board approve an expense of $200 to the following staff members supervising the Washington, D.C.:

Washington, D.C.

Joseph D'Amelio	Jennifer Tafuri
Doreen Peranio	Devin DiIorio
Jennifer Schweighart	David Bower

136. Approval - Paid Medical Leave Revision

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the revision to the paid medical leave of absence for Michael Quintieri, Custodial Engineer, as follows:

Mr. Quintieri will begin his paid medical leave on Monday, March 18, 2024, through Tuesday, July 23, 2024, as per the following provisions:

1. Mr. Quintieri will use two (2) personal days for Monday, March 18, 2024, and Tuesday, March 19, 2024.
2. Mr. Quintieri will use eleven (11) vacation days from Wednesday, March 20, 2024, through Friday, April 5, 2024.
3. Mr. Quintieri will use seventy-three (73) sick days from Monday, April 8, 2024, through Tuesday, July 23, 2024.
4. Mr. Quintieri will return to work on Wednesday, July 24, 2024.

137. Appointment – Special Education Elementary School Teacher

The Superintendent, in consultation with the Administrative Team, recommends that the Board appoint Ms. Nicole Caggiano to the position of Special Education Elementary School Teacher for the 2024 – 2025 school year beginning on Tuesday, September 3, 2024. Ms. Caggiano will be placed on BA Step-1 of the contracted teachers' salary guide.

138. Appointment – Special Education Aide

The Superintendent, in consultation with the Administrative Team, recommends that the Board retroactively appoint Ms. Erjola Suparaku to the position of Special Education Aide for the remainder of the 2023 – 2024 school year beginning on Monday, April 15, 2024. Ms. Suparaku will work twenty-nine and a half (29.5) hours and will be compensated at the rate of $17.25 per hour.

Motion for approval of item 113-138

MOTION: Ms. Coiro
SECONDED: Mr. Bierach
VOTE: Unanimous (Mr. Bierach and Mr. Parlegreco abstained from item #134 Renewal of Agreement with the Totowa Police Department 2024-2025)

139. Approval of Minutes- March 27, 2024 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of March 27, 2024, as presented.

Motion for approval of item 139

MOTION: Mr. La Rose
SECONDED: Ms. Coiro
VOTE: Unanimous (Mr. Palazzo and Dr. Vancheri abstained)

140. Approval of Minutes- March 27, 2024 – Executive Session

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the Executive Session during the meeting of March 27, 2024, as presented.

Motion for approval of item 140

MOTION: Mr. La Rose
SECONDED: Ms. Coiro
VOTE: Unanimous (Mr. Palazzo and Dr. Vancheri abstained)

141. Approval of Bills List – May

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the May Bills List as presented.

142. Acceptance of Financial Status Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of March 2024, as presented.

143. Monthly Financial Certification of the Board Secretary and the Board of Education – March

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board certify that the major accounts and fund balances in the 2023-2024 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

144. Acceptance of Bank Reconciliations – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Bank Reconciliations for the month of March 2024, as presented.

145. Acceptance of Board Secretary Report – March

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Board Secretary Report for the month of March 2024, as presented.

146. Acceptance of Treasurer of School Monies Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Treasurer Report for the month of March 2024, as presented.

147. Acceptance of Financial Summary Report – March

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Summary Report for the month of March 2024, as presented.

148. Approval of Line-Item Budget Transfers – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item budget transfer for the month of March 2024, as presented. (See Attachment #1 Monthly Transfer Report)

149. Acceptance of Revenue Report – March

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of March 2024, as presented.

150. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

Vendor	Description	Check #	Amount
Pomptonian	Invoice #912031524	1602	$ 17,330.47
Pomptonian	Invoice #912032224	1603	$ 4,071.60
Pomptonian	Invoice #912032924	1604	$ 15,035.81
Pomptonian	Invoice #912041224	1605	$ 19,732.48
Totowa Board of Education	Custodial Reimb.	Transfer to Warrant	$ 12,609.50
Totowa Board of Education	PSE&G	Transfer to Warrant	$ 3,186.49

151. Approval of 2024-2025 Shared Service Agreement NRESC

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2024-2025 shared service agreements with Northern Region Educational Services Commission, Wayne for Physical Therapy Services at a rate of $100.00 an hour for the district's ESY program.

152. Approval of Public Notice Schedule for 2024-2025

In accordance with the "Open Public Meeting Act" P.L. 1976, effective January 19, 1976, be it known that the Board of Education, Borough of Totowa, New Jersey files public notice of its Regular Meetings and causes it to be posted as indicated:

Clerk's office of the Borough of Totowa
Dwight D. Eisenhower Public Library
North Jersey Herald News/The Record

153. Authorized Check Signatures – Student Activity, School Store and Donation Accounts

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the authorized check signatures.

Washington Park Student Activity – Ms. Patricia Capitelli, Mr. David Bower, and Ms. Barbara Filan
Washington Park School Store - Ms. Patricia Capitelli, Ms. Pamela Steinhilber and Ms. Lauren Terranova
Washington Park School Donation - Ms. Patricia Capitelli, Ms. Pamela Steinhilber and Ms. Lauren Terranova
Memorial School Store – Mr. Joseph Compel, Ms. Pat Voorhis and Mr. Vincent Varcadipane
Memorial School Student Activity – Mr. Joseph Compel, Ms. Pat Voorhis and Mr. Vincent Varcadipane

154. Authorized Check Signatures – School Accounts

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the authorization of the Board President, School Business Administrator and Treasurer of School Monies to sign checks for all school district's checking accounts.

155. Approval of Tax Shelter Annuities

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following tax shelter annuities.

Valic
Equitable
Metropolitan Life
Lincoln National

156. Integrated Pest Management Coordinator

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends that the Board approve Mr. Varcadipane as the 2024-2025 Integrated Pest Management Coordinator. Mr. Varcadipane will be responsible for the implementation of the school district's Integrated Pest Management Policy.

157. Approval of Code of Ethics

The Superintendent, in consultation with the Business Administrator, recommends the Board approve the Code of Ethics for School Board Members. A signed copy of the acknowledgement of receipt is kept in the Board Office. (See Attachment #2) Ms. Antonucci led the board in a discussion in regard to the code of ethics.

158. Approval of Requisition of Taxes for 2024-2025

Year	Month	Current Expense	Debt Service
2024	July	$ 1,463,384.33	
2024	August	1,463,384.33	
2024	September	1,463,384.33	
2024	October	1,463,384.33	
2024	November	1,463,384.33	
2024	December	1,463,384.33	
2025	January	1,463,384.33	
2025	February	1,463,384.33	
2025	March	1,463,384.33	
2025	April	1,463,384.33	
2025	May	1,463,384.33	
2025	June	1,463,384.37	
	TOTAL	$ 17,216,286.00	

159. Approval of Heating and Air Conditioning Service Agreement

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the heating and air conditioning service agreement with Warmaire Conditioning LLC, West Milford, N.J. in the amount of $18,800.00 at Washington Park School and $5,400.00 at Memorial School for the 2024-2025 school year for all labor and routine maintenance, adjustments, cleaning and filters.

160. Renewal of Lawn Care Service

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the renewal of the lawn care service contract with Spinella Landscaping, Totowa, N.J. for the 2023-2024 school year.

Washington Park School $ 100.00 per cut, 28 cuts – 2,800.00
Memorial School $ 90.00 per cut, 28 cuts –2,520.00

161. Approval of New Jersey School Boards Insurance Group – Educational Risk and Insurance Consortium – West

The Superintendent, in consultation with the School Business Administrator Board/ Secretary, recommends the Board approve the New Jersey School Boards Insurance Group Educational Risk and Insurance Consortium - West for the school years 2024-2025.

162. Approval of Insurance Broker

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve Hanson & Ryan Inc.as the Broker for the New Jersey School Boards Insurance Group Educational Risk and Insurance Consortium – West for the school year 2024-2025.

163. Approval of Hunterdon County Educational Services Commission Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Hunterdon County Educational Services Commission (HCESC) for purchases through their cooperative pricing system for 2024-2025 school year, as needed.

164. Approval of The Educational Services Commission of New Jersey Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve The Educational Services Commission of New Jersey (ESCNJ) for purchases through their cooperative pricing system for 2024-2025 school year, as needed.

165. Approval of Sourcewell Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the Sourcewell Cooperative Pricing System, previously, National Joint Powers Alliance (NJPA) for purchases through their cooperative pricing system for 2024-2025 school year, as needed.

166. Approval of Lawn Care Program Services

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Lawn Doctor of 10 Park Place, Butler NJ 07405 in the amount of $1,005.00 for lawn care program services for the 2024-2025 school year.

167. Approval of Information Technology Database – Realtime

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the information technology database for student information to Realtime, Toms River, New Jersey for the 2024-2025 school year in the amount of $25,316.15. This cost includes the special education management/IEP writer and notification/alert system.

168. Approval of Contract – Strauss Esmay Associates

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Strauss Esmay Associates, Toms River, New Jersey for policy alert, support system and DISTRICTOnline Maintenance fee in the amount of $4,470.00 for the 2024 -2025 school year.

169. Approval of Fire Alarm Monitoring

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Commercial Protective Systems, Inc. to monitor Washington Park and Memorial School fire alarms for the 2024-2025 school year.

Washington Park School – $528.75 per quarter or $2,115.00 per year
Memorial School - $420.00 per quarter or $1,680.00 per year

170. Approval of 2024-2025 Purchasing Manual

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2024-2025 Purchasing Manual. (See attachment #3)

171. Approval of Right To Know and Hazard Communication Services Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board award the 2024-2025 Right To Know Services and Hazard Communication contract to Rullo & Juillet Associates, Inc, Cedar Grove, N.J. in the amount of $3,100.00. Additional Right to Know Survey filing is $440.00; PEOSH Hazard Communication training sessions will be $750.00 for initial and $650.00 for update training.

172. Approval of Asbestos Inspection Contract

The Superintendent, in consultation with the School Business Administrator Board Secretary, recommends the Board award the 2024-2025 asbestos inspection contract to Briggs Associates, Bordentown, N.J.

Six Month Inspection	$ 300.00 or $600.00 per year
3 Year Inspections	$ 300.00

173. Approval of Fixed Assets and Accounting Controls – Industrial Appraisal

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Industrial Appraisal; Pittsburgh, Pennsylvania for the completion inventory and valuation fixed assets report in the amount of $535.00 in the 2024-2025 school year.

174. Approval of System 3000 Annual Software License Agreement and Remote Requisition

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the software license agreement System 3000 financial applications and remote requisition, payroll and personnel with System 3000 Incorporated at a price of $19,842.00 for the 2024-2025 school year. The fee for hosting and backup services for 2024-2025 school year will be $5,953.00.

175. Approval of Sourcewell Contract – Staples

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve Staples, Sourcewell # 012320-SCC. Staples will be used to order school supplies for the 2024-2025 school year.

176. Approval of 2024-2025 Shared Service Agreements NRESC

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2024-2025 shared service agreements with Northern Region Educational Services Commission, Wayne for school Home Instruction, Bus Aides, Physical Therapy, Occupational Therapy, Speech Therapy, Educational Evaluations, IEPs and Meeting Attendance. (See Attachment #4)

177. Approval of 2024-2025 Memorial School IPM Plan

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 2024-2025 Memorial School IPM Plan as presented. (See Attachment #5)

178. Approval of 2024-2025 Washington Park School IPM Plan

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 2024-2025 Washington Park School IPM Plan as presented. (See Attachment #6)

179. Approval of Totowa Schools Standard Operating Procedures and Internal Controls

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the Totowa Public Schools Standard Operating Procedures and Internal Controls for the 2024-2025 school year. (See attachment #7)

180. Approval of Elevator Service Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the service contract to Arrow Elevator Inc., Vernon, N.J. for the 2024-2025 school year at a cost of $7,020.00.

181. Approval of IDEA-B Non-Public Services – Northern Region Educational Service Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the contract with Northern Region Educational Services Commission to provide IDEA-B Non-Public Services for the 2024-2025 school year to The Academy of St. James. (Attachment #8)

182. Approval of 2024-2025 Agreement with NRESC Non-Public Nursing

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the letter of agreement with NRESC to provide a Registered School Nurse, as needed, or on a substitute basis for the 2024-2025 school year based upon state appropriate funds. (Attachment #9)

183. Approval of Chapters 192/193 Non-Public Services – Northern Region Educational Service Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the contract with Northern Region Educational Services Commission to provide Chapters 192/193 Non-Public Services for the 2024-2025 school year to The Academy of St. James. (Attachment #10)

184. Approval of Lerch, Vinci & Higgins, LLP Engagement Letter

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the engagement letter for the 2023-2024 school year audit by Lerch, Vinci & Higgins, LLP. (Attachment #11)

185. Approval of Medical Examiner Agreement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Dr. Marzena Odorczuk, Totowa, N.J. to administer medical tests and vaccines in the amount of $5,500.00 plus $125.00 per Mantoux, $20.00 per drug test and $110.00 per Hepatitis B vaccine for the 2024-2025 school year.

186. Approval of Innovation Designs for Education

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the custom designed professional development plan, consultation, and IDE portal subscriptions for the 2024-2025 school year. The IDE professional development plan and subscriptions will help improve classroom strategies that raise academic rigor, student engagement, student responsibility for learning and strategies on infusing technology with the district's 1:1 initiative.

187. Approval of Gym Floor Recoating

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve J&J Gym Floors of Wayne, N.J. to recoat the gym floor at Washington Park School in the amount of $3,500.00 for the 2024-2025 school year.

188. Approval of Synthetic Turf Maintenance Proposal

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve Keystone Sports Construction of Pennsylvania to maintain the synthetic turf field at Washington Park School in the amount of $12,000.00 for the 2024-2025 school year.

189. Approval of Student Assessment Tool – LinkIt!

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the student assessment tool to LinkIt!, New York, New York for the 2024-2025 school year in the amount of $22,247.00.

190. Approval of The Northern Region Educational Services Commission Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve The Northern Region Educational Services Commission (NRESC) for purchases through their cooperative pricing system for 2024-2025 school year, as needed.

191. Approval of Raymond Reddin Board Attorney Agreement

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the retainer letter for board counsel from Raymond Reddin of Reddin Masri LLC for the 2024-2025 school year. (Attachment #12)

192. Approval of ACES Cooperative Pricing System

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the ACES Cooperative Pricing System through NJSBA for purchases through their cooperative pricing system for the 2024-2025 school year, as needed.

193. Approval of Transportation Contract for 2024-2025

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the renewal of the district's transportation contract with First Student for the 2024-2025 school year.

Route 1	Memorial –WPS	$39,996.00
Route 2	Memorial –WPS	$41,900.40
Route 3	Memorial –WPS	$39,996.00
Route 4	Memorial –WPS	$41,900.40
Route 5	Memorial –WPS	$39,996.00
Route 6	Memorial –WPS	$41,900.40
Route 7	Memorial –WPS	$39,996.00
Route 8	Memorial –WPS	$39,996.00
		$325,681.20

194. Approval of 2023-2024 High Impact Tutoring Grant - Amendment

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the 2023-2024 High Impact Tutoring Grant Amendment. Monies have been reallocated between salaries, professional development, and supplies. The total value of the grant has not changed.

195. Out-of-District Placement

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve the placement of Student #OOD 23-24-02 at The Phoenix Center in Nutley, New Jersey, for the 2024 - 2025 school year for $80,960.40 and ESY for $8,096.04. The contract price for an aide for the school year is $34,200.00 and for ESY $3,420.00. Transportation will be provided by the Northern Region Educational Services Commission.

196. Out-of-District Placement

The Superintendent, in consultation with the Director of Special Education, recommends that the Board approve placement of Student #OOD 23-24-01 at Alpine Learning Group for the Extended School Year Program at the rate of $18,990.00 and for the 2024-2025 school year at the rate of $113,940. Transportation to be provided by the Northern Region Educational Services Commission.

197. Approval of Professional Service - Municipal Continuing Disclosure Cooperation Agent

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended that the Board approve Phoenix Advisors, LLC, Bordentown, New Jersey to complete the Municipalities Continuing Disclosure Cooperation compliance for the 2024-2025 school year.

198. Acceptance of Bid 24-10 Boiler Replacement, HVAC Upgrades & BMS Upgrades

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept Unitemp MDI LLC's bid for Bid No. 24-10 Boiler Replacement, HVAC Upgrades & BMS Upgrades at Washington Park School in the amount of $3,095,000.00. Work is to start as soon as the boilers are turned off for the year and the heating aspect of the project be completed before the boilers need to be turned back on next fall/winter.

199. Approval of Termite and Pest Control Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Termite and Pest Control Contract with Viking Inc for the 2024 -2025 school year.

Washington Park School - $94.06 per visit
Memorial School - $73.16 per visit

200. Approval of Boiler Cleaning and Repairs

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve CJ Vanderbeck, Paterson, N.J. to clean and inspect Washington Park and Memorial School boilers for the amount of $4,800.00 for the 2024-2025 school year.

201. Out-of-District Placement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the out of district contract, for students O-18-19-01 to P.G. Chambers School for the 2024-2025 school year and ESY 2024 in the amount of $89,960.40 and $14,993.40 respectively.

202. Approval of Parental Contract for Student Transportation

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Parental Contract for student transportation for student #OOD -22-23-01 to Hand Over Hand, Oakland, New Jersey. The contract cost is $40.00 per day on the days school is in session from July 1, 2024, to June 30, 2025. The Hand Over Hand will supply an attendance sheet and any days missed will be subtracted off the original contract price.

Motion for approval of item 141-202

MOTION: Mr. La Rose
SECONDED: Ms. Coiro
VOTE: Unanimous (Mr. Bierach and Mr. Parlegreco abstained from PO 24-1490 on item #141 Bills List May, Dr. Vancheri abstained from all Agenda items and PO's related to NRESC)

203. Old Business

There was no old business.

204. New Business

There was no new business.

205. Hearing and Petition of Citizens

No citizens wished to be heard.

206. Other Matters of a Timely Nature

There was no other matters of a timely nature.

207. Adjournment

Upon motion by Mr. Bierach and seconded by Mr. La Rose this meeting was adjourned at 8:04 P.M.

Respectfully submitted,

Vincent Varcadipane
School Business Administrator/Board Secretary