

# Totowa Borough Public Schools

Washington Park School

10 Crews Street, Totowa, NJ 07512

Phone: 973-956-0010 Ext. 2103 Fax: 973-389-2270

Patricia.Capitelli@totowa.k12.nj.us

David.Bower@totowa.k12.nj.us

www.totowa.k12.nj.us

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Patricia Capitelli  
Chief School Administrator

David Bower  
Principal

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Dear Sixth, Seventh and Eighth Grade Parents and Guardians:

Your child will be assigned a hall locker in which he/she will be able to keep personal belongings, school books, etc. Students are encouraged to lock their locker using a key and lock or a combination master lock, and we strongly suggest that students do not share their lockers or combination numbers with other students. The combinations to the locks are to be provided to your child's homeroom teacher who will in turn send them to the office where they will be kept on file. Please send the extra key to the main office in case the original is lost. All keys will be return at the end of the school year. I would like to indicate that all lockers within the school building remain the property of the Board of Education and may be subject to inspection and search when the administration deems it necessary.

In addition, the school is not responsible for either school or personal property, which may be placed in the lockers.

Thank you.

Sincerely,

  
David Bower  
Principal

cc: Ms. Patricia Capitelli, Chief School Administrator  
Ms. Lauren Terranova, Director of Special Education  
Mr. Timothy Tracy, Vice Principal of Washington Park School