

**BOARD OF EDUCATION
BOROUGH OF TOTOWA**

MEETING MINUTES

09/25/2019

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on September 25, 2019.

1. Call To Order

President Guarneri called the meeting to order at 7:02 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Roll Call

Members Present: Ms. Antonucci, Ms. Alesandrelli, Mr. Bierach, Ms. Carr, Ms. DeCeglie, Mr. Guarneri, Mr. Kerwin, Mr. Reynoso and Mr. Tangora

Members Absent: None

Also Present: Patricia Capitelli, Superintendent of Schools
Vincent Varcadipane, School Business Administrator/Board Secretary
Mr. Raymond B. Reddin, Board Attorney

3. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

4. Public to be Heard

There was no public to be heard.

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5. Professional Days

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submitted Professional Days as per the attached.

6. Policy & Regulation Revision 1642 - Earned Sick Leave Law

The Superintendent presents to the Board the first read of the revisions to the mandated Policy & Regulation 1642 - Earned Sick Leave Law.

7. Regulation Revision 2464 - Gifted and Talented Pupils

The Superintendent presents to the Board the first read of the revisions to the Regulation 2464 - Gifted & Talented Pupils.

8. Policy Revision 3159 - Teaching Staff Member/School District Reporting Responsibilities

The Superintendent presents to the Board the first read of the revisions to the mandated Policy 3159 - Teaching Staff Member/School District Reporting Responsibilities.

9. Policy & Regulation Revision 3218 - Use, Possession, or Distribution of Substances

The Superintendent presents to the Board the first read of the revisions to the mandated Policy & Regulation 3218 - Use, Possession, or Distribution of Substances.

10. Policy & Regulation Revision 4218 - Use, Possession, or Distribution of Substances

The Superintendent presents to the Board the first read of the revisions to the mandated Policy & Regulation 4218 - Use, Possession, or Distribution of Substances.

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11. Policy Revision 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing

The Superintendent presents to the Board the first read of the revisions to the mandated Policy 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing.

12. Policy & Regulation Revision 6112 - Reimbursement of Federal and Other Grant Expenditures

The Superintendent presents to the Board the first read of the revisions to the mandated Policy & Regulation 6112 - Reimbursement of Federal and Other Grant Expenditures.

13. Policy & Regulation Revision 7440 - School District Security

The Superintendent presents to the Board the first read of the revisions to the mandated Policy & Regulation 7440 - School District Security.

14. Policy Revision 8600 - Student Transportation

The Superintendent presents to the Board the first read of the revisions to the mandated Policy 8600 - Student Transportation.

15. Regulation Revision 8600 - Student Transportation

The Superintendent presents to the Board the first read of the revisions to the Regulation 8600 - Student Transportation.

16. Policy Revision 8630 - Bus Driver/Bus Aide Responsibility

The Superintendent presents to the Board the first read of the revisions to the mandated Regulation 8630 - Bus Driver/Bus Aide Responsibility.

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17. Regulation Revision 8630 - Emergency School Bus Procedures

The Superintendent presents to the Board the first read of the revisions to the mandated Regulation 8630 - Emergency School Bus Procedures.

18. Policy Revision 8670 - Transportation of Special Needs Students

The Superintendent presents to the Board the first read of the revisions to the mandated Policy 8670 - Transportation of Special Needs Students.

19. Policy Revision 9210 - Parent Organizations

The Superintendent presents to the Board the first read of the revisions to the Policy 9210 - Parent Organizations.

20. Policy Revision 9400 - Media Relations

The Superintendent presents to the Board the first read of the revisions to the Policy 9400 - Media Relations.

21. New Jersey Department of Education School Self-Assessment

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for the period of July 1, 2018 - June 30, 2019.

22. Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2019 - 2020 school year.

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23. Language Arts Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated grade 8 Language Arts Curriculum for the 2019 - 2020 school year.

24. Math Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated grade 8 Math Curriculum for the 2019 - 2020 school year.

25. Algebra Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated grade 8 Algebra Curriculum for the 2019 - 2020 school year.

26. Social Studies Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated grade 8 Social Studies Curriculum for the 2019 - 2020 school year.

27. Music Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated Music Curriculum grades K through 8 for the 2019 - 2020 school year.

28. Art Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated Art Curriculum grades K through 8 for the 2019 - 2020 school year.

29. Physical Education Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated Physical Education Curriculum grades K through 8 for the 2019 - 2020 school year.

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30. STEAM Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the STEAM Curriculum grades K through 2 for the 2019 - 2020 school year.

31. Italian Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated Italian Curriculum grades 3 through 8 for the 2019 - 2020 school year.

32. Industrial Arts Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the updated Industrial Arts Curriculum grades 3 through 8 for the 2019 - 2020 school year.

33. Financial Literacy Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Financial Literacy Curriculum grades 6 through 8 for the 2019 - 2020 school year.

34. Washington Park School STEAM Grant

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submission of the Washington Park School STEAM Grant to the BASF STEM Education Committee.

35. Memorial School STEAM Grant

The Superintendent, in consultation with the Administrative Team, recommends the Board approve submission of the Memorial School STEAM Grant to the BASF STEM Education Committee.

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36. Safety Town

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Passaic County Sheriff's Department Mounted Police and motorcycles to visit the kindergarten students at Memorial School as part of "Safety Town" on Tuesday, October 22, 2019, in the afternoon.

37. 2019 - 2020 Nursing Services Plan

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the 2019 - 2020 District Nursing Services Plan as per attached.

38. Cultural Arts Field Trip - Winter Garden Theatre

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following cultural arts field trip, sponsored by the P.T.O.:

Grade 8 "Beetlejuice" Wednesday, October 2, 2019

Winter Garden Theatre, 1634 Broadway, New York, NY

The students will depart Washington Park School at approximately 12:30 P.M. and return at approximately 6:00 P.M. The cost of the transportation will be paid for by the Totowa Board of Education.

39. Fall Pictures

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of the P.T.O. to use the Memorial School Auditorium and Washington Park School Gym as follows:

Fall Pictures Monday, October 14, 2019

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40. Use of Facilities - P.T.O. Fall Fundraiser

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of the Totowa P.T.O. Fall Fundraiser committee as follows:

Collect Orders

October 2nd	Washington Park School	6:00 P.M. to 8:00 P.M.
October 3rd	Washington Park School	6:00 P.M. to 8:00 P.M.

Pickup Orders

November 21st	Washington Park Cafeteria	4:00 P.M. to 8:30 P.M.
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The PTO is also requesting the use of two (2) tables and six (6) chairs in the front foyer for the collection dates and the cafeteria tables and three (3) additional tables at the door and for cafeteria tables to be setup for the pickup date.

41. Use of Facilities - P.T.O. Book Fair

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of the Totowa PTO Book Fair committee as follows:

Book Fair - February 4, 5, and 6, 2020

Memorial School All Purpose Room

February 3rd - Set up after 4:00 P.M.
February 4th through February 6th during school hours
February 5th 6:00 P.M. - 8:30 P.M.

Washington Park School Gymnasium

February 3rd - Set up after 4:00 P.M.
February 4th through February 6th during school hours
February 5th 6:00 P.M. - 8:30 P.M.

The PTO is also requesting the use of tables and chairs.

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Motion for approval of items 5-41

MOTION: Mr. Reynoso
SECONDED: Mr. Tangora
VOTE: Unanimous

42. Informational

Opening of Schools

Back-to-School Night

Dates for Your Information

September 26	One Session Day - Back to School Night - WPS
October 2	8th Grade Broadway Trip - "Beetlejuice"
October 4	Paperless Mid Marking Period Reports Issued (5-8)
October 7-11	Week of Respect
October 9	G&T / SAT Prep Meetings - 7:00 P.M. WPS
October 14	School Pictures - MS & WPS
October 16	Family Life Grade 5 - 6:30 P.M. (WPS)
October 17	Board of Education Meeting

Use of Facilities - October

Oct. 2-3	PTO	Fall Fundraiser Drop Off (WPS)
Oct. 7	PTO	Executive Board Meeting (WPS)
Oct. 15	PTO	General Meeting (WPS)
Weds.	VITAL	Men's Basketball (MS)

Attachments:

Programs:

Totowa Preschool for Kids - TPK
All About Kindergarten 2019-2020

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43. Committee Reports

Mr. Guarneri said committee meetings were held, there was a discussion on personnel and buildings and grounds.

44. Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:10 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel and legal matters. The discussion will last approximately twenty (20) to twenty-five (25) minutes and no action will be taken.

Motion for approval of item 44

MOTION: Mr. Bierach
SECONDED: Ms. DeCeglie
VOTE: Unanimous

The Board returned from executive session at 7:58 P.M.

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45. Substitute Teachers

The Superintendent recommends the Board approve the following substitute teachers submitted by the Substitute Registry:

Priority I

Dellabella, Charmaine

Felts-Martin, Pamela

Spina, Amy

Priority II

Alassaf, Oula

Bayoumy, Mahetab

Bubico-Barnes, Maria

Fedak, Tetyana

Madonia, Samantha

Munro, Courtney

Rosoline, Nicole Lynn

Stagg, Elizabeth A.

Yousef, Saher

46. Approval - Revised Merit Goals

The Board approves the revised Quantitative Merit Goals (Increasing Student Literacy Skills, Integrating Technology, and Improving Math Performance) and the Qualitative Merit Goals (Redesigning Media Centers and Ensuring Successful Transitions) of the Superintendent for the 2019 - 2020 school year as per the attached.

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47. Appointment - SAT Prep Instructors

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint the following teachers as SAT Prep Instructors for the after school SAT Prep Course at the rate of \$30 per hour:

Diane Emmolo - Language Arts
Coshetty Vargas - Math

48. Appointment - Gifted and Talented Instructors

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint the following teachers as after school Gifted and Talented Instructors for students in grades 5 - 8 for the 2019 - 2020 school year at the rate of \$30 per hour:

Diane Emmolo - Language Arts
Coshetty Vargas - Math

49. Appointment - Student Council Advisors - Washington Park School

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Elaine Mostello and Erin Gander as Student Council Advisors for the 2019 - 2020 school year. Ms. Mostello and Ms. Gander will receive a stipend of \$30 per hour.

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50. Revised - Maternity/Child Care Leave of Absence - Carley Fleres

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the revised maternity/child care leave of absence for Carley Fleres as follows:

Ms. Fleres began her maternity/child care leave Monday, September 16, 2019, through Friday, November 29, 2019, as per the following provisions:

1. Leave is granted without pay and benefits.
2. She will remain at Step - 4 on guide for the 2020 - 2021 school year.
3. A. Leave will start on Monday, September 16, 2019.
B. Medical Leave will be invoked from Monday, September 16, 2019, through Friday, October 11, 2019.
C. Ms. Fleres will use ten (10) accumulated sick/personal days from Monday, September 16, 2019, through Friday, September 27, 2019.
D. FMLA will be invoked from Monday, October 14, 2019, through Friday, November 29, 2019 - seven (7) weeks. Benefits will be retained in

accordance

with FMLA.

- E. Ms. Fleres will return on Monday, December 2, 2019.
- F. Her annual benefit contribution will be charged. Benefit costs will be

incurred

by Ms. Fleres for any further additional time absent outside the FMLA 12 week period.

51. Reassignment - Cheryl Migliaccio

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the reassignment of Cheryl Migliaccio from LDT-C to PB I, RISE teacher from Monday, September 16, 2019, through Friday, November 29, 2019.

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52. Revision - Substitute Teacher

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the revision of Ms. Angela Siano, as a substitute teacher for grade 6 science to substitute teacher for grade 3 beginning on Monday, September 23, 2019, through approximately Friday, February 28, 2020, at the rate of \$17.75 per hour with no benefits.

53. Approval - Substitute Teacher

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Mr. Joseph Segura, as a substitute teacher for grade 6 science beginning on Monday, September 23, 2019, through approximately Friday, October 18, 2019, at the rate of \$17.75 per hour with no benefits.

54. Resignation - Brittany Torres

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively accept the resignation of Brittany Torres, Special Education Aide, for the Totowa School District effective Tuesday, September 3, 2019.

55. Resignation - Tracey Lattanzio

The Superintendent, in consultation with the Administrative Team, recommends the Board accept the resignation of Tracey Lattanzio, Educational Support Aide, for the Totowa School District effective Friday, October 18, 2019.

56. Appointment - Special Education Aide

The Superintendent, in consultation with the Director of Special Education, recommends the Board appoint Ms. Jasmine Guerra as a Special Education Aide for the 2019 - 2020 School Year. Ms. Guerra will be paid \$17.25 per hour with no benefits, beginning on/or about Monday, October 21, 2019. Her appointment will be contingent upon her pending successful criminal background check, positive references, and approval of her Disclosure and Review of Applicants Employment History.

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57. Appointment - Special Education Aide

The Superintendent, in consultation with the Director of Special Education, recommends the Board appoint Ms. Jessica Guerra as a Special Education Aide for the 2019 - 2020 School Year. Ms. Guerra will be paid \$17.25 per hour with no benefits, beginning on/or about Monday, October 21, 2019. Her appointment will be contingent upon her pending successful criminal background check, positive references, and approval of her Disclosure and Review of Applicants Employment History.

58. Appointment - Special Education Aide

The Superintendent, in consultation with the Director of Special Education, recommends the Board appoint Ms. Paula M. Ralli as a Special Education Aide for the 2019 - 2020 School Year. Ms. Ralli will be paid \$17.25 per hour with no benefits, beginning on/or about Monday, October 21, 2019. Her appointment will be contingent upon her pending successful criminal background check, positive references, and approval of her Disclosure and Review of Applicants Employment History.

59. Appointment - Special Education Aide

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Iris S. Whitaker as a Special Education Aide for the 2019 - 2020 School Year. Ms. Whitaker will be paid \$17.25 per hour with no benefits, beginning on/or about Monday, October 21, 2019. Her appointment will be contingent upon her pending successful criminal background check, positive references, and approval of her Disclosure and Review of Applicants Employment History.

60. Appointment - Special Education Aide

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Angelina Ricci as a Special Education Aide for the 2019 - 2020 School Year. Ms. Ricci will be paid \$17.25 per hour with no benefits, beginning on/or about Monday, October 21, 2019. Her appointment will be contingent upon her pending successful criminal background check, positive references, and approval of her Disclosure and Review of Applicants Employment History.

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61. Appointment - Special Education Aide

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Michelle Alise Ferrara as a Special Education Aide for the 2019 - 2020 School Year. Ms. Ferrara will be paid \$17.25 per hour with no benefits, beginning on/or about Monday, October 29, 2019. Her appointment will be contingent upon her pending successful criminal background check, positive references, and approval of her Disclosure and Review of Applicants Employment History.

Motion for approval of items 45-61

MOTION: Mr. Bierach
SECONDED: Ms. DeCeglie
VOTE: Unanimous

62. Approval of Minutes- September 4, 2019 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of September 4, 2019 as presented.

Motion for approval of items 62

MOTION: Mr. Kerwin
SECONDED: Ms. Antonucci
VOTE: Unanimous

63. Approval of Minutes- September 4, 2019 – Executive Session

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the Executive Session during the meeting of September 4, 2019 as presented.

Motion for approval of items 63

MOTION: Ms. DeCeglie
SECONDED: Ms. Antonucci
VOTE: Unanimous

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64. Approval of Bills List – September 25, 2019

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the September 25, 2019 Bills List as presented.

65. Acceptance of Financial Status Report – August

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of August 2019, as presented.

66. Monthly Financial Certification of the Board Secretary and the Board of Education – August

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board certify that the major accounts and fund balances in the 2019-2020 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

67. Acceptance of Bank Reconciliations – August

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Bank Reconciliations for the month of August 2019, as presented.

68. Acceptance of Board Secretary Report – August

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Board Secretary Report for the month of August 2019, as presented.

69. Acceptance of Treasurer of School Monies Report – August

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Treasurer Report for the month of August 2019, as presented.

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70. Acceptance of Financial Summary Report – August

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Summary Report for the month of August 2019, as presented.

71. Approval of Line Item Budget Transfers – August

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item budget transfer for the month of August 2019, as presented. (See Attachment #1 Monthly Transfer Report)

72. Acceptance of Revenue Report – August

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of August 2019, as presented.

73. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Start Up MOney	1287	\$ 250.00
Pomptonian	Invoice 912083019	1288	\$ 7,366.42
Pomptonian	Invoice 912090619	1289	\$ 5,246.98
Pomptonian	Invoice 912091319	1290	\$ 8,949.89

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74. Approval of 2019-2020 Transportation Contract NRESC

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the 2019-2020 school year transportation contract with North Region Educational Services Commission, Wayne as follows:

Route #	School	Contractor	Cost Per Route	Date
SBJFL19	So Berg Jounture-Maywood	Omar Trans	\$ 15,400.00+616.00	9/5/19-12/20/19

75. Approval of Transparent Energy

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the use of Transparent Energy as a third-party supplier for the purchase of Electrical Supply not to exceed .1021/kWh. (See attachment #2)

76. Approval of Travel Expense – 2019 Annual Workshop

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the travel expense for the 2019 Annual Workshop in Atlantic City for Ms. Antonucci, Ms. DeCeglie, Ms. Capitelli and Mr. Reddin.

77. Approval of Nonpublic Technology

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the agreement to purchase Nonpublic Technology for The Academy of St. James in accordance with “Guidelines for Administering the New Jersey Nonpublic Technology Initiative Program”. Purchases will be made throughout the year in accordance to the guidance listed above.

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78. Approval of Nonpublic Security

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the agreement to purchase Nonpublic Security equipment for The Academy of St. James in accordance with “The Nonpublic School Security Program Guidelines”. Purchases will be made throughout the year in accordance to the guidance listed above.

79. Approval of 2018-2019 Nonpublic Project Completion Report

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the 2018-2019 Nonpublic Project Completion Report. (See attachment #3)

80. Approval of ESEA - Title I Salary & Benefits

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the following ESEA Title I funds in the amount of \$104,802.00 for the salary/benefits for Ms. Jennifer Reeves, Washington Park School Teacher for an Instructional Pull Out Program/Reading Specialist. This amount represents 100% of salary and benefits for Ms. Reeves. Salary will be charged to account 20-231-100-100-000-000-050 and 20-231-100-100-000-000-060 evenly and benefits will be charged to 20-231-200-200-000-000-050 and 20-231-200-200-000-000-060 evenly.

81. Approval of ESEA - Title I Salary & Benefits

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the following ESEA Title I funds in the amount of \$30,047.00 for the salary/benefits for Ms. Rachel Isenhour, Washington Park School Teacher for an Instructional Pull Out Program in Mathematics. This amount represents 26% of salary and benefits for Ms. Isenhour. Salary will be charged to account 20-231-100-100-000-000-060 and benefits will be charged to 20-231-200-200-000-000.

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82. Approval of ESEA - Title I Salary & Benefits

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the following ESEA Title I funds in the amount of \$1,293.00 for the salary/benefits for Ms. Debra Barone, Guidance Counselor for the counseling of McKinney Vento students. This amount represents 1% of salary and benefits for Ms. Barone. Salary will be charged to account 20-231-100-100-000-000-060 and benefits will be charged to 20-231-200-200-000-000-060.

83. Approval of ESEA - Title I SIA Salary & Benefits

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the following ESEA Title I SIA funds in the amount of \$19,300.00 for the salary/benefits for Ms. Rachel Isenhour, Washington Park School Teacher for an Instructional Pull Out Program in Mathematics. This amount represents 17% of salary and benefits for Ms. Isenhour. Salary will be charged to account 20-231-100-100-000-000-060 and benefits will be charged to 20-231-200-200-000-000-060.

84. Approval of ESEA - Title II Salary & Benefits

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the Board approve the following ESEA Title II funds in the amount of \$23,387.00 for the salary/benefits for Ms. Saranda Lipovica, Memorial School Teacher to reduce class sizes at the elementary school. This amount represents 44% of salary and benefit for Ms. Lipovica. Salary will be charged to account 20-270-100-100-000-001-050 and benefits will be charged to 20-270-200-200-000-000-050.

85. Approval of 2018-2019 Nonpublic Project State Reimbursement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the state reimbursement for the 2018-2019 Nonpublic Projects in the amount of \$33,802.00.

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86. Out-of-District Placement

The Superintendent, in consultation with the Director of Special Education, recommends the Board retroactively approve placement of Student #O-19-20-01 at South Bergen Jointure Commission, beginning on Thursday, September 5, 2019, for the remainder of the 2019 - 2020 school year, at the rate of \$57,500.

87. Approval of 2019-2020 Purchasing Manual (Updated)

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the 2019-2020 Purchasing Manual (Update). The Purchasing Manual was updated to include the SBA's new QPA rates. (See attachment #4)

88. Approval of Totowa Schools Standard Operating Procedures and Internal Controls (Updated)

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the Totowa Public Schools Standard Operating Procedures and Internal Controls for the 2019-2020 school year Updated. The SOP was updated to reflect changes to the vehicle maintenance section. (See attachment #5)

Motion for approval of items 64-88

MOTION: Ms. Antonucci
SECONDED: Mr. Bierach
VOTE: Unanimous

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89. Old Business

There was no old business.

90. New Business

There was no new business.

91. Hearing and Petition of Citizens

There were no citizens to be heard.

92. Other Matters of a Timely Nature

There were no other matters of a timely nature.

93. Adjournment

Upon motion by Mr. Reynoso and seconded by Ms. DeCeglie this meeting was adjourned at 8:02 P.M.

Respectfully submitted,



Vincent Varcadipane
School Business Administrator/Board Secretary

