

Totowa Borough Public Schools

Washington Park School

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Patricia Capitelli
Chief School Administrator

David Bower
Principal

November 5, 2018

Dear Eighth Grade Parents and Guardians:

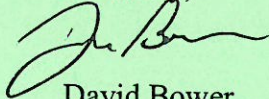
This is to advise you of a mandatory meeting scheduled for Thursday, November 15, 2018, to discuss the eighth grade trip to Washington, D.C. which is scheduled for Thursday, April 4, 2019 and Friday, April 5, 2019. This trip is open to all eighth grade students who meet the guidelines for extra curricular activities. It is necessary for your child to satisfy the requirements of the guidelines for the next marking period in order to be eligible for participation.

Meeting Date: Thursday, November 15, 2018
Time: 7:00 P.M.
Place: Washington Park School Gym

Present at this meeting will be the eighth grade teachers and myself. Students are encouraged to attend and must sit with their parents/guardians. We will provide an overview of the trip and an itinerary. Also, at this time a deposit of \$390.00 will be collected. **(This deposit is non-refundable unless the student is declined participation due to an accumulation of 10 or more discipline points).** Payments must be paid by **check or money order ONLY**, made payable to the "Washington Park School Activity Account", also note your child's name in the memo section of the check.

Thank you.

Sincerely,



David Bower
Principal

cc: Ms. Patricia Capitelli, Chief School Administrator
Ms. Lauren Terranova, Director of Special Education
Mr. Jonathan Kruzel, Supervisor of Curriculum and Instruction
Mr. Timothy Tracy, Vice Principal